

District of Saanich
 770 Vernon Avenue
 Victoria BC V8X 2W7
 t. 250-475-5457
 f. 250-475-5418
 Inspections@saanich.ca

Application for Pool/Fence Permit

District of Saanich – Inspection Services



*NOTE: All data fields must be completed.
 Please put N/A in any field that does not apply to this permit.*

Civic Address: _____

Project Description: _____

Lot: _____ **Block:** _____ **Plan:** _____ **Zone:** _____

Value of Construction: _____

Owner		
Name (s)		
Address	City	Postal Code
Email	Phone	Cell
Agent for Owner		
Name (s)		Company Name
Address	City	Postal Code
	Phone	Cell
Architect/Designer		
Name (s)		Company Name
Address	City	Postal Code
Email	Phone	Cell
Contractor		
Name (s)		Company Name
Address	City	Postal Code
Email	Phone	Cell
Inspection Notices are emailed to either the owner, contractor or agent - only one contact will receive the notices.		
Please select who will be designated as this contact: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Agent		

I/we, _____, as the registered owner (s) of the above referenced property, hereby
Owner (s) Full Name

appoint, _____, as an agent on my behalf.
Must be an individual

_____ **Owner Signature** _____ **Print Name** _____ **Date**

This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used for administering this permit, which may include sharing your contact information with WorkSafeBC. Questions can be directed to the District's Privacy Officer at 770 Vernon Avenue, Victoria BC V8X 2W7 t. 250-475-1775, e. foi@saanich.ca

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BUILDING BYLAW LICENSING
& LEGAL SERVICES

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Required for Submission:

- | | |
|--|---|
| <input type="checkbox"/> Title Search (<i>current within 30 days</i>)
<input type="checkbox"/> Copies of all encumbrances to which Saanich is party (<i>restrictive covenants, rights-of-way, building schemes</i>) | <input type="checkbox"/> Digital Submission or Five (5) complete printed sets of drawings (include two (2) sealed Engineered sets within the 5 sets, if required) <ul style="list-style-type: none"> • Plans to be drawn to an acceptable drafting scale.
 For example. 1/4" = 1 ft.
 Maximum size of drawings 24" x 36" |
|--|---|

Required prior to issuance:

- Archeological Approval**

Property is serviced by:

- | | | |
|--|---|---------------------------------------|
| <input type="checkbox"/> Municipal Sewer | <input type="checkbox"/> Municipal Storm Drain | <input type="checkbox"/> Other |
| <input type="checkbox"/> Municipal Water Supply | <input type="checkbox"/> Private Well Water | |

Property Information:

- | | |
|--|--|
| <input type="checkbox"/> Streamside Development Permit Area
(Creek/Stream/Wetland identified on Site Plan) | <input type="checkbox"/> Fire Interface Development Permit Area |
|--|--|

Plan Submission Details – for In-Ground Pools

Site Plan	Yes	No	N/A
Full Dimensions of lot, north arrow and scale			
All existing buildings and proposed pool with dimensions from all property lines			
Easements, Covenants and Rights-of-Way identified and dimensioned			
Trees on the property or boulevard, including species and diameter			
Fencing details, including gates			

Plan Submission Details – for Above-Ground Pools (Permanent Ladder Attached)

Site Plan	Yes	No	N/A
Full Dimensions of lot, north arrow and scale			
All existing buildings and proposed pool with dimensions from all property lines			
Easements, Covenants and Rights-of-Way identified and dimensioned			
Trees on the property or boulevard, including species and diameter			
Fencing details, including gates			
Lot Coverage – Existing and Proposed identified on plan			