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<tbody>
<tr>
<td>a</td>
<td>Dead or Dying</td>
<td>$300</td>
<td>1:1</td>
</tr>
<tr>
<td>b</td>
<td>Infrastructure Damage</td>
<td>$300</td>
<td>1:1</td>
</tr>
<tr>
<td>c</td>
<td>Too Close to Foundation</td>
<td>$300</td>
<td>1:1</td>
</tr>
<tr>
<td>d</td>
<td>Inappropriate Size or Species</td>
<td>$300</td>
<td>1:1</td>
</tr>
<tr>
<td>e</td>
<td>Fire Interface</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>f</td>
<td>Agricultural</td>
<td>N/A</td>
<td>1:1</td>
</tr>
<tr>
<td>g</td>
<td>Rural</td>
<td>$300</td>
<td>1:1</td>
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Any Questions?
If you have questions or require more information please refer to our website: http://bit.ly/SaanichTrees
For additional clarification of these materials, please email: parks@saanich.ca or call 250-475-5522.
What is a Protected Tree?

When a tree is defined as “Protected,” certain rules apply. For example, a permit may be required to remove it, and Saanich can only issue permits for certain reasons outlined in the Bylaw. All species of trees within the District of Saanich are protected at 60cm or more in DBH* (unless included in the exceptions below). The following native species are protected at a specific diameter and/or height.

**Protected at 2m or more in height or 4cm or more in DBH**
- Arbutus
- Garry Oak
- Pacific Dogwood
- Pacific Yew

**Protected at 30cm or more in DBH**
- Douglas fir
- Grand fir
- Western Red Cedar
- Big Leaf Maple

Other Trees defined as “Protected” include any tree;
- required to be planted to replace a Protected Tree that has been previously permitted for removal (Replacement Tree);
- located in a Streamside Development Permit Area (SDPA) which is 10cm or more in diameter or 5 meters in height,
- planted or retained as a requirement of a subdivision application, development permit, blasting permit, building permit, fill permit, or plumbing permit,
- with evidence of a nest used by raptors, ospreys, or herons (Wildlife Tree), and;
- a “Significant Tree” (as listed in “Schedule B” of the Tree Protection Bylaw).
- Any tree on municipal property

When Can a Protected Tree be Removed?

**Bylaw section 19. Circumstance for removal (paraphrased, no fees apply)**

- a) Dead, dying, diseased or hazardous trees in decline beyond recovery
- b) Infrastructure Damage where other remedies have been exhausted
- c) Too close to foundation and causes risk
- d) Arborist report demonstrates tree is inappropriate for location by nature of size and species
- e) Interface Fire Development Permit Area: Trees that have been identified as a fire hazard to property and risk cannot be otherwise be removed or reduced
- f) Agricultural Purpose: Where the intended agricultural use cannot be located elsewhere on the property. (Requires a sworn affidavit).
- g) Rural Lands: One Protected Tree per acre, per calendar year may be removed except within SDPA

Note: there are other provisions in the Bylaw regarding development related activities around trees. Proposals will be reviewed as part of the development process (e.g. Building permit) and a separate permit application is not typically required. Please see “What you need to know about Development Related Activities and the Tree Protection Bylaw” for more information.

Tree Pruning/Altering

A Tree Cutting Permit is not required for pruning a Protected Tree (except a Significant Tree) when the pruning is done in accordance with sound arboricultural practices (ISA -International Society of Arboriculture or ANSI-American National Standards Institute) standards.

A permit is required for “altering” a Protected Tree, including removing 25% of the live crown of the tree, re-topping a tree and for cutting roots within a tree's protected root zone.
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<tbody>
<tr>
<td>Contravening a condition of a permit</td>
<td>Not less than $250/day of offence (after 30 days, $300)</td>
<td></td>
</tr>
<tr>
<td>Tree damaging activity without a permit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Working in Protected Root Zone without a permit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prohibited alteration of a tree (including poor pruning)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cutting down a Protected Tree without a Permit (Other than a Significant Tree)</td>
<td>First Offence – Not less than $1,000</td>
<td></td>
</tr>
<tr>
<td>Cutting down a Significant Tree without a Permit</td>
<td>Second and Subsequent Offences – Not less than $2,000 per offence</td>
<td></td>
</tr>
</tbody>
</table>

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What you need to know about Development Related Activities and the Tree Protection Bylaw

When applying for development related activities on a property, the need for a Tree Permit is determined during the processing of your development application. You do not need to apply for a tree permit separately. After the District of Saanich receives your development application (e.g., building, blasting or development permit) a referral is sent to Saanich Parks from the department receiving the application. Parks assesses the application and applies the Tree Protection Bylaw (Bylaw). In order to properly assess the application, and to determine if all requirements are met, Saanich Parks needs the following information in regards to trees:

Site plan that shows:
- proposed development activities
- trees and tree tag numbers
- all Bylaw-protected trees on site, and within 3m of the property line
- all above and underground services (existing and/or proposed)
- hardscape (existing and proposed)
- all proposal trees

Tree Protection Plan provided by a qualified arborist, including:
- inventory of existing trees, which ones are to be retained and which ones proposed for removal
- recommendations to preserve trees during construction
- tree protection fencing (for retained trees and proposed replanting sites)
- proposed planting sites for replacement trees
- traffic access and material storage in consideration of protecting retained trees

Is my application a “development” application?
Development applications include:
- building
- plumbing
- blasting
- demolition
- development permit
- rezoning
- subdivision

Any resulting Tree Permits can only be issued after the development related (e.g., building) permit has been approved and issued.

Need more information?
This insert supplements the “Highlights for Property Owners” and is only a summary. For the complete Tree Protection Bylaw and more information, please see: [http://bit.ly/SaanichTrees](http://bit.ly/SaanichTrees)

Saanich Parks oversees the Tree Protection Bylaw.
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### Permit Fees

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</thead>
<tbody>
<tr>
<td>h and i</td>
<td>Tree within building footprint or driveway, off street parking, septic tank or field and above ground utility (where no other suitable locations are possible)</td>
<td>$700</td>
<td>2:1</td>
</tr>
<tr>
<td>j and k</td>
<td>Construction or installation of roads or services, approved by Engineering or installation of an access route / above ground service of a bare land strata subdivision approved by Engineering</td>
<td>$700</td>
<td>3:1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Application Fee</th>
<th>Fee Per Additional Tree</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Building (no rezoning), Subdivision (no rezoning), Blasting, Plumbing and Demolition Permits</strong></td>
<td></td>
</tr>
<tr>
<td>$50</td>
<td>$30</td>
</tr>
<tr>
<td><strong>Rezoning and Development Permits (including Subdivision and Servicing in support of)</strong></td>
<td></td>
</tr>
<tr>
<td>$100</td>
<td>$30</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Permit Amendments</th>
<th>Additional Field Visits</th>
</tr>
</thead>
<tbody>
<tr>
<td>$40</td>
<td>$100</td>
</tr>
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