



Step Code Implementation Rebate Application Form

The Step Code Implementation Rebate is intended to assist builders with the costs of an energy advisor and mid-construction blower door test during the early phases of the BC Energy Step Code requirement in Saanich. The mid-construction blower door test enables builders to test the air tightness of the home prior to the installation of drywall, at a time when a deficiency is most cost-effective to remedy.

One \$500 rebate is available per building permit application in the District of Saanich until March 31, 2022 or until funds are exhausted. This rebate program is financially supported by BC Hydro's Step Code Implementation Funding and is administered by the District of Saanich.

Step Code Implementation Rebate Eligibility and Reporting Requirements:

- Homes must have electric space heating and/or water heating¹
- A Mid-Construction Energy Compliance Report, completed by a Registered Energy Advisor must be submitted with final Step Code documentation
- An EnerGuide Label must be permanently affixed on or near the electrical panel of the home, and a copy submitted with final Step Code documentation

Rebates will be disbursed upon receipt of the required Step Code documentation (As-Built Energy Compliance Report), in addition to the submission of the Mid-Construction Energy Compliance Report and a copy of the EnerGuide Label.

ABOUT THE MID-CONSTRUCTION ENERGY COMPLIANCE REPORT

There is no pass or fail associated with submission of the mid-construction test. It only serves to inform how construction is progressing in reference to the energy model.

Where the rate of air change is found to exceed the rate modelled by more than 1.5 air changes per hour (ACH), the recommendation is that additional air tightness measures are implemented and the building retested until the differential is less than 1.5 ACH. Experience from other jurisdictions shows that failure to do so may result in issues at occupancy that are challenging to resolve.



¹ Eligible electrically-based space or water heating includes: baseboard/electric resistance, air-source or ground-source/geothermal heat pump, electric radiant heating, heat pump water heater, standard electric water heater, etc. Comparable energy advisor rebates for gas heated homes are available directly through FortisBC's New Home Program. Visit www.fortisbc.com for more information.



Step Code Implementation Rebate Application Form

Please fill out the following fields and submit to Building Inspections along with your Building Permit Application and Pre-Construction Energy Compliance Report.

PROJECT ADDRESS (unit, number, street, postal code)	BUILDING PERMIT NUMBER- FOR OFFICE USE ONLY	
OWNER NAME	EMAIL	PHONE
BUILDER CONTACT NAME (If different than owner)	EMAIL	PHONE
REPRESENTING – COMPANY NAME	ISSUE REBATE TO: (PLEASE INDICATE OWNER OR BUILDER NAME)	
MAILING ADDRESS FOR REBATE (unit, number, street)	CITY	PROVINCE POSTAL CODE

Please check to indicate that you meet the eligibility requirements and acknowledge the following:

- I confirm that the development’s primary space heating and/or water heating is electric (see notes on reverse for acceptable electrically-based space and water heating systems)
- I acknowledge and understand that a mid-construction blower door test with airtightness results that exceed the target Step Level by more than 1.5 air changes per hour (ACH) is recommended for additional air tightness measures and retesting to ensure the intended Step Level is achieved upon building completion.
- I have read and agree to the terms and conditions set out below

I declare that the above information is correct. I have read and understood the terms and conditions included in this Rebate Application Form and agree to all the terms contained in this agreement.

OWNER’S SIGNATURE: _____

DATE: _____

<p>TERMS AND CONDITIONS – STEP CODE IMPLEMENTATION REBATE</p> <ol style="list-style-type: none"> 1. Issued rebates shall not exceed \$500.00. 2. Project must be within the District of Saanich boundaries 3. Only one rebate is issued per associated building permit application 4. Rebates are not issued until such time that all Step Code and Step Code Implementation Rebate documentation is accepted and verified as meeting the requirements 5. Applicants must submit a Pre-Construction Energy Step Code Compliance Report with Building Permit Application 6. Applicants must conduct a mid-construction (pre-drywall) blower door test and submit corresponding report with Step Code Compliance Documents upon building completion (As-Built Report and copy of EnerGuide Home Energy Label) 7. The rebate is issued to the building owner or builder, as indicated in the application form 8. Notwithstanding the above, rebates are issued at the sole discretion of the Chief Building Official for so long as funding is available
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This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used for administering the rebate. Questions can be directed to the District's Privacy Officer at 770 Vernon Avenue, Victoria BC V8X 2W7 t. 250-475-1775, e. foi@saanich.ca.