

SAANICH HEAT PUMP FINANCING PROGRAM

Tenant Consent Form



The District of Saanich's Heat Pump Financing Program (the "Program") offers interest-free financing for upgrading residential homes from a fossil-fuel based heating system to an electric heat pump. Heat pumps offer efficient home heating and cooling all in one system and can reduce your energy bills. 50% of spaces in the Program are reserved for income-qualified households, and either tenants or homeowners may qualify.

Tenant households **that are qualifying under Saanich's income-qualified stream** are required to fill out and submit this form and income documentation as part of the registration process.

To be eligible, the combined income of up to two primary income earning adults (over the age of 18) must be below the thresholds listed to the right.

Proof of income from the past 18 months can be submitted in one of the following ways:

- CleanBC Energy Savings Program Participant Opportunities Report
- Notice of Assessment for two main income-earners in the family (Canada Revenue Agency)

Number of people in household (includes children)	Household income (before tax)
1	Up to \$99,891
2	Up to \$124,358
3	Up to \$152,884
4	Up to \$185,620
5	Up to \$210,528
6	Up to \$237,438
7 or more	Up to \$264,353

Tenant Rights and Obligations

- The personal information collected from tenant households will be used solely by the District to confirm income eligibility.
- Tenants must submit this form and income documentation directly to the program in one of the following ways:
 1. **Secure Online Portal:** <https://upload-saanichheatpumpfinancing.titanfile.com/sFT2xp/>
 2. **By mail or in-person:** Heat Pump Financing Program
C/O City Green Solutions
214-620 View Street
Victoria BC V8W 1J6
- Please read the full [Program Terms and Conditions](#)

Wondering how a switch to a heat pump will affect your utility bills? While every home is different and savings will depend on user behaviour, your home's energy efficiency and other factors, previously oil-heated homes are likely to realize significant energy bill savings. Natural gas heated homes are likely to see similar or modestly reduced energy bills with a switch to a heat pump. In addition to the potential for lower energy costs, your home will benefit from the addition of energy-efficient cooling in the summertime!

More information is available at: www.saanich.ca/maketheswitch.

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Tenant Information	
Tenant 1 Name	Tenant 2 Name
Participating Property Address	
City	Postal Code
Primary Contact Email	Phone Number
Income-Qualification Information	
How many family members live in the home?	
How many income earners in the family?	
Tenants who are the utility account holder for the participating property may apply for the CleanBC Energy Savings Program and have up to 100% of project costs covered by the CleanBC Program.	
Have you pre-registered for the CleanBC Energy Savings Program?	
No Yes: Tier 1 Yes: Tier 2 Yes: Tier 3 If yes, CleanBC Eligibility Code:	
Declarations	
I consent to providing my personal information to qualify for the income-qualified stream in Saanich's Heat Pump Financing Program.	
Tenant 1 Signature <i>Please note: typed signatures will <u>not</u> be accepted.</i>	Date
Tenant 2 Signature <i>Please note: typed signatures will <u>not</u> be accepted.</i>	Date
Please submit your income documentation with this form. Accepted proof of income documents and submission options are outlined above.	
If you have any questions, contact the program administrator at 1 (866) 381-9995 or info@SaanichHeatPumpFinancing.ca	

This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act. The information will be used for administering and evaluating the Program. Questions can be directed to the District's Privacy Officer at 770 Vernon Avenue, Victoria BC V8X 2W7 t. 250-475-1775, e. foi@saanich.ca.