

# Recreation Centre Summer Camps



## General & Specialty - Centre Camps

Job Opportunities Summer 2022

PARKS, RECREATION  
& COMMUNITY SERVICES



### ALL ABOUT RECREATION GENERAL AND SPECIALTY DAY CAMPS:

Our general, specialty, adventure and aquatic day camps are the highlight of summer in Saanich. With a variety of awesome camps offered at each location any staff member is bound to have a fantastic experience. Camps are geared towards participants engaging in a series of theme specific games and activities throughout the day.

Staff work in teams of two. Supervisors and team members are close by in the building for support if needed. Staff teams are responsible for up to 24 children. Locations include, pools, multi purpose rooms, fields, ice rinks, playgrounds, forests, trails, creeks and other parks. Each camp is based out of a Saanich Recreation Center or one of four partner schools.

A typical day working at centre based camps includes daily check in with fellow staff, set up for the day, communication with supervisors, families and children, games, free play, water play, swimming, art activities, themed activities, walking out trips, building, and creating life lasting memories.

#### PROGRAM LEADER 1

**Location:** Saanich Recreation Centres / Partner Schools

**Times:** 8:30–4:30pm Monday - Friday 40 Hours Weekly

**Rate:** \$24.56 - effective rate - (\$21.73 + 13% in lieu of benefits)

**Certifications:**

- Completion of Grade 10.
- Three months experience working with participants in a recreational, day camp or child care setting
- First Aid - CPRC

**Description:**

- Independently run and facilitate all aspects of summer camp.
- Supervise Program Assistant.

**Positions Available:** 20

#### PROGRAM ASSISTANT

**Location:** Saanich Recreation Centres/ Partner Schools

**Times:** 8:30–4:30pm Monday - Friday 40 Hours Weekly

**Rate:** \$20.50 - effective rate - (\$18.14 + 13% in lieu of benefits)

**Certifications:**

- Completion of Grade 10.
- Eight weeks experience working with participants in a recreational, day camp or child care setting
- First Aid - CPRC

**Description:**

- Assist in running and facilitate all aspects of summer camp.
- Assistant to Program Leader 1.

**Positions Available:** 20



**THE APPLICATION PROCESS - HOW TO APPLY? - This application information is for Saanich Recreation Centre and Partner School Camps only.**

- 1.Applications must be received by Friday February 25th 2022 by 11:45pm.
- 2.Applicants will be considered for all positions for which they qualify for.
- 3.Applicants must apply through the [Saanich Careers Page - Specific Application](#)
- 4.Set up an online profile and complete a series of questions through Saanich RecOnline.  
**[Program Leader 1 - Profile Application](#) [Program Assistant - Profile Application](#)**
- 5. Late applications will not be considered. Interested applicants may apply to a second round summer camp postings if not all positions are filled in the first round.
- 6. Applicants selected for the interview process will be contacted via email or phone. Please ensure all contact information is up to date and correct.
- 7. Applicants will only be contacted if selected for the interview process.
- 8. Shortlisting can take up to 8 weeks after the application is submitted.



**DID YOU KNOW?**

All Recreation Centre and Speciality Camps Program Assistant or Regular Program Leader applicants should be well versed in the following aspects of working with children in an all day summer camp setting:



- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>-Arts &amp; Crafts</li><li>- Free Play</li><li>- Pool Transitions &amp; Swimming</li><li>-Positive Behaviour Support</li><li>- Facilitation of Large Group Games</li><li>- Theme based programming</li><li>- Team Work</li><li>- Emergency or Incident Management when working with children</li><li>- Schedule building an program planning</li></ul> | <ul style="list-style-type: none"><li>- Professional Communication with parents &amp; guardians</li><li>- Creativity</li><li>- Problem Solving</li><li>- Speciality Games &amp; Activities For Theme Camps</li><li>- Sports &amp; Speciality Activities</li><li>- Walking Out Trips</li><li>- Room Set Up &amp; Take Down</li><li>- Fostering a love of Summer Camp for Staff &amp;Families</li></ul> |
|--|---|





## THE INTERVIEW PROCESS

1. Shortlisted applicants will be contacted via phone or email to receive information regarding an interview time.
2. Candidates will be required to set up a Saanich Rec Online Account. Candidates will proceed to book an interview time from the dates listed online.
3. All external applicants will be required to bring a hard copy proof of up to date First Aid & CPRC Certification and a list of two references.
4. The interview consists of a series of verbal questions and a practical component.
5. Interviews will be, in person, outside, 1:1 or in a group setting. This is subject to change based on the current PHO.

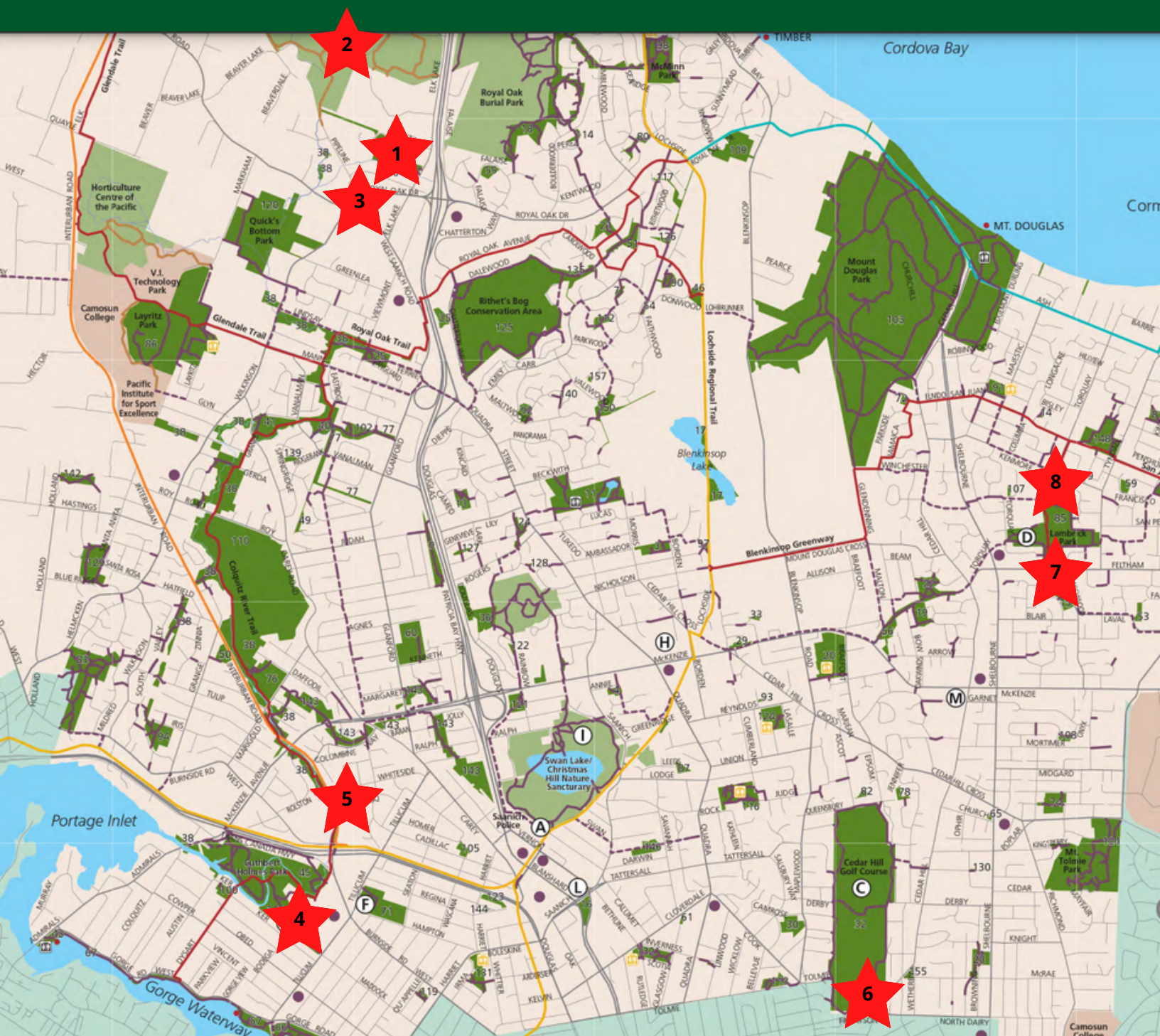


## CONGRATULATIONS! YOU GOT THE JOB, NOW WHAT?

1. Candidates who are successful with the interview process will be offered conditional employment based on a successful Police Information Check (PIC), proof of COVID 19 Vaccine and two successful reference checks.
2. Upon the successful completion of a PIC, proof of COVID 19 Vaccine and reference check, candidates will be contacted by their direct supervisor and officially offered employment.
3. All Summer Camp Employment is offered on a term basis with a date range between June and September.
4. All new Employees with The District of Saanich will be paid 3 hours of time to complete onboarding paperwork, policy reading and training.
5. Mandatory Centre Camp Specific Training will be held in a series or variety of dates between June 18th to June 26th. This is a paid session and must be completed.

*The District of Saanich is implementing a mandatory COVID-19 vaccination policy to help keep our employees and community safe. Confirmation of full vaccination effective January 10, 2022 will be required from anyone accepting employment with the District of Saanich. Accommodations will be made for those individuals who can't be vaccinated for reasons protected by the BC Human Rights Code. A request for an accommodation can be made after you have been offered employment.*





## CENTRE CAMP LOCATIONS

1. Saanich Commonwealth Place
2. Elk / Beaver Lake
3. Royal Oak Middle School
4. GR. Pearkes Community Centre
5. Colquitz Middle School
6. Cedar Hill Recreation Centre
7. Gordon Head Recreation Centre
8. Gordon Head Middle School

## TRANSPORTATION:

Staff placement at centre camps is subject to change based on registration and staff availability. Access to effective transportation by car, bike, walking or public transit is essential.

