

DISTRICT OF SAANICH
MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING
FINANCIAL PLAN
HELD IN THE COUNCIL CHAMBERS
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
TUESDAY, APRIL 12, 2016 AT 7:03 P.M.

Present: **Chair:** Mayor Atwell
Council: Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant, Sanders and Wergeland
Staff: Paul Thorkelsson, Chief Administrative Officer; Bob Downie, Chief Constable; Sharon Hvozdzanski, Director of Planning; Valla Tinney, Director of Finance; Paul Arslan, Senior Manager, Financial Services; and Andrea Park, Acting Senior Committee Clerk

PUBLIC INPUT

Ms. K. Harper, Bonaire Place, stated:

- She appreciates Council considering reductions to the budget as they are supported by the community.
- A better financial analysis and information reporting system could be developed for the next budget process.
- She supports maintaining the budget surplus at the \$5 million level.

1410-04
Report – Finance

xref: 1110-30
Financial Plan
Bylaw

REVENUE, TAX AND TAX EXEMPTION POLICIES AND OBJECTIVES

Report of the Director of Finance dated April 6, 2016 recommending that Council approve the policies and objectives for inclusion in the 2016-2020 Financial Plan Bylaw.

The Director of Finance responded to questions from the Committee.

MOVED by Councillor Derman and Seconded by Councillor Brownoff:
“That it be recommended that Council approve the revenue, tax and tax exemption policy statements outlined in the report from the Director of Finance dated April 6, 2016, for inclusion in the 2016-2020 Financial Plan Bylaw.”

CARRIED

1410-04
Report – Finance

xref: 5280-20
2016 Budget

2016 ONE-TIME RESOURCE REQUESTS

Report of the Director of Finance dated April 6, 2016 recommending that Council review the 2015 surplus and consider requests for use of the surplus.

The Director of Finance and the Director of Planning responded to questions from the Committee.

MOVED by Councillor Brice and Seconded by Councillor Haynes:
“That it be recommended that Council approve the following resource requests as outlined in the report from the Director of Finance dated April 6, 2016:

- 1) Acquisition of listed equipment totalling \$207,230 funded from the Machinery and Equipment Reserve Fund;
- 2) Returning the accumulated surplus to over \$6 million with a transfer of \$400,000;

- 3) All of the one-time resource requests totalling \$1,058,750 to be funded from surplus;
- 4) Transfer of the remaining 2015 surplus (minimum \$616,950) to the Facility Replacement Reserve Fund.”

CARRIED

1410-04
Report – Finance

2016 CREST LEVY

xref: 5280-20
CREST Levy

 Councillor Wergeland declared pursuant to Section 91 of the Council Procedure Bylaw, that he is not entitled to participate in the discussion of the CREST Levy as he is a member of the CREST Board of Directors. Councillor Wergeland left the meeting at 7:28 p.m.

Report of the Director of Finance dated April 7, 2016 recommending Council approve the 2016 CREST Levy of \$594,363.

MOVED by Councillor Derman and Seconded by Councillor Brownoff: “That it be recommended that Council approve the 2016 CREST Levy in the amount of \$594,363.”

CARRIED

 Councillor Wergeland returned to the meeting at 7:30 p.m.

5280-20
2016 Budget

2015 DEPARTMENTAL BUDGETS – POLICE DEPARTMENT

Memorandum from the Saanich Police Board dated April 5, 2016 commenting on the impact of possible further reductions in the Police Department budget.

The Chief Constable responded to questions from the Committee.

MOVED by Councillor Haynes and Seconded by Councillor Brownoff: “That the memorandum from the Saanich Police Board dated April 5, 2016 be received.”

CARRIED

1410-04
Report – Finance

CADBORO BAY VILLAGE BUSINESS IMPROVEMENT ASSOCIATION – ANNUAL FUNDING REQUEST AND TAXATION LEVY

xref: 2120-30
Cadboro Bay BIA

Report of the Director of Finance dated April 7, 2016 recommending Council approve the 2016 Cadboro Bay Village Business Improvement Association funding request and property taxation levy of \$20,000.

MOVED by Councillor Derman and Seconded by Councillor Brownoff: “That it be recommended that Council approve the 2016 Cadboro Bay Village Business Improvement Association funding request and property taxation levy in the amount of \$20,000.”

CARRIED

1410-04
Report – Finance

xref: 4300-02
Council
Remuneration

2016 COUNCIL REMUNERATION

Report of the Director of Finance dated April 7, 2016 providing the annual survey of Council remuneration in other municipalities of comparable size to Saanich.

MOVED by Councillor Plant and Seconded by Councillor Brice: “That it be recommended that Council approve 2016 remuneration of \$39,492.27 for Councillors and \$99,362.91 for the Mayor in accordance with the survey conducted under Council policy and outlined in the report of the Director of Finance dated April 7, 2016.”

CARRIED

1410-04
Report –
Administration

xref: 5280-20
2016 Budget

BUDGET REDUCTION OPTIONS

Report of the Chief Administrative Officer dated April 6, 2016 presenting options to reduce the impact on taxation of the 2016 proposed budget.

The Chief Administrative Officer responded to questions from the Committee.

MOVED by Councillor Haynes and Seconded by Councillor Derman: “That it be recommended that Council approve Option #3 in the report of the Chief Administrative Officer dated April 6, 2016, which would reduce the 2016 property tax increase to 2.75%.”

CARRIED

with Councillors Murdock and Plant OPPOSED

5280-20
2016 Budget

COMMITTEE DELIBERATIONS ON PROPOSED BUDGET

In response to questions from the Committee, the Chief Administrative Officer stated:

- To better assist Council, staff will endeavour to provide implications for Council to consider in adopting new initiatives which may impact established work plans.

Adjournment

On a motion from Councillor Haynes, the meeting adjourned at 8:18 p.m.

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CHAIR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK