

DISTRICT OF SAANICH  
MINUTES OF THE COUNCIL MEETING  
HELD IN COMMITTEE ROOM #2  
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE  
**MONDAY, JANUARY 25, 2016 AT 6:00 PM**

Present: **Chair:** Mayor Atwell  
**Council:** Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant, Sanders and Wergeland  
**Staff:** Paul Thorkelsson, Chief Administrative Officer; Carrie MacPhee, Director of Legislative Services (7:00 pm); Harley Machielse, Director of Engineering (7:00 pm); Sharon Hvozdanski, Director of Planning (7:00 pm); Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk (7:00 pm)

Mayor Atwell called the regular open Council meeting to order at 6:00 pm in Committee Room No. 2.

In Camera Motion **MOVED by Councillor Derman and Seconded by Councillor Haynes:**  
"That pursuant to Sections 90 (1) (a), (f), (m) and 90 (2) (b) of the *Community Charter*, the following meeting be closed to the public as the subject matters being considered relate to:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- a matter that, under another enactment, is such that the public may be excluded from the meeting; and
- the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party."

**CARRIED**

Adjournment On a motion from Councillor Derman, the meeting adjourned to In Camera at 6:01 pm.

**The regular open Council meeting reconvened in Council Chambers at 7:00 pm.**

**MAYOR'S ANNUAL ADDRESS**

1260-20  
Mayor's Annual  
Address

Mayor Atwell read his Annual Address, a copy which is attached to and forms part of these Minutes as Appendix "A".

**DELEGATION**

1410-02  
Delegation

**DAVID POJE**  
Subject: Public Participation Policy

Mr. Poje called for a formal post-implementation evaluation of the Public Participation Policy. He also requested that the District appoint a joint District-Resident Steering Committee to provide general oversight of the proposed review process.

Minutes

**ADOPTION OF MINUTES**

**MOVED by Councillor Wergeland and Seconded by Councillor Brownoff:**  
“That Council adopt the minutes of the December 14, 2015 Special Council and Committee of the Whole meetings and the January 11, 2016 Council and Committee of the Whole meetings.”

**CARRIED**

1410-04  
Report – Council

**NOTICE OF MOTION**

xref: 1220-20  
Derelict Vessel  
Program

Notice of Motion received from Councillor Brownoff requesting Council support a motion to forward a resolution to the Association of Vancouver Island and Coastal Communities (AVICC) that would include the establishment of a Derelict Vessel Program together with a funding program by the Provincial and Federal Governments.

**BYLAWS FOR FINAL READING**

2870-30  
Clovelly Terrace

**1167 CLOVELLY TERRACE (PORTION OF) – REZONING TO RS-4**

Final Reading of the “Zoning Bylaw, 2003, Amendment Bylaw, 2015, No. 9351” and approval of Development Variance Permit DVP00362. Rezoning a portion of 1167 Clovelly Terrace from RS-6 (Single Family Dwelling) zone to RS-4 (Single Family Dwelling) zone for a proposed subdivision to create one additional lot for single family dwelling use.

**MOVED by Councillor Brice and Seconded by Councillor Wergeland:**  
“That Bylaw No. 9351 be adopted by Council and the Seal of the Corporation be attached thereto.”

Councillor Derman stated:

- He is concerned that the intention may be to widen and straighten the road; this may increase speeding in the neighbourhood.

**The Motion was then Put and CARRIED**

**MOVED by Councillor Brice and Seconded by Councillor Wergeland:**  
“That Council approve and issue Development Variance Permit DVP00362 on Lot T, Section 62, Victoria District, Plan 4808 (1167 Clovelly Terrace).”

**CARRIED**

**PUBLIC INPUT ON COUNCIL AGENDA ITEMS**

Public Input on  
Council Agenda  
Items

1220-20

Bylaw – Zoning

5280-20

Financial Plan

5370-30

Austin Road Pump  
Station

E. Dahli, Cadboro Bay Residents Association:

Derelict Vessels – Cadboro Bay:

- He thanks Council for addressing the issue of the derelict boats washed ashore at Cadboro Bay.

R. Wickson, Gorge Tillicum Community Association:

Derelict Vessels – Cadboro Bay:

- There may be access to funding to address the derelict vessel issue; currently, municipalities are dealing with the issue on an emergency basis only.
- Higher levels of government need to provide assistance to local governments.

Kerr Wood Leidal Construction Administration Fee Increase – Austin Road Sewage Pump Station:

- The increase in fees for the design work was not expected.

J. Schmuck, Quadra Cedar Hill Community Association:

Feedback for Consultation on the Financial Plan:

- Public input on the Financial Plan is needed to ensure transparency; an educational workshop for the public on the Financial Plan may be worthwhile.

Derelict Vessels – Cadboro Bay:

- There are more than 25 derelict boats at the Selkirk Waterfront.

H. Charania, Genevieve Road:

Feedback for Consultation on the Financial Plan:

- The options outlined for feedback for public consultation on the Financial Plan are too much; it is not necessary to spend that much money.
- It may be appropriate to move the budget cycle and bring a draft budget forward for public consultation in the Fall and then for approval of Council in February or March.

**BYLAWS FOR FIRST READING**

2870-30

Cordova Bay  
Road

**4655 CORDOVA BAY ROAD – REZONING TO RS-12**

First Reading of the “Zoning Bylaw, 2003, Amendment Bylaw, 2016, No. 9370”. To rezone from RS-18 (Single Family Dwelling) zone to RS-12 (Single Family Dwelling) zone for proposed subdivision to create 8 bare land strata lots.

**MOVED by Councillor Brice and Seconded by Councillor Plant: “That Bylaw No. 9370 be introduced and read.”**

**CARRIED**

**RESOLUTIONS FOR ADOPTION**

1410-04  
Report – CAO

xref: 1220-20  
Bylaw - Zoning

**DERELICT VESSELS – CADBORO BAY**

Report from the Chief Administrative Officer dated January 21, 2016 recommending that Council authorize staff to obtain permission from the owners to remove and dispose of the two vessels outlined in the report, continue efforts to obtain financial assistance from the Coast Guard and Ministry of Forests, Lands and Natural Resource Operations, and proceed with the removal and disposition of the two vessels.

**MOVED by Councillor Haynes and Seconded by Councillor Brice: “That Council authorize staff to:**

- 1. Obtain written permission from the vessel owners to remove and dispose of the Pacific Sun King and yellow hulled sailboat. In the absence of that permission, an application to the Receiver of Wrecks be undertaken to gain disposal authority;**
- 2. Continue efforts to obtain financial assistance from the Coast Guard and the Ministry of Forests, Lands and Natural Resource Operations; and**
- 3. Proceed with removal and disposition of the two vessels.”**

The Chief Administrative Officer stated:

- There are financial implications in taking an active approach to deal with derelict boats; derelict and abandoned vessels are a significant issue across the Province.

In response to questions from Council, the Chief Administrative Officer stated:

- Experience has shown that attempting to recover costs from owners of derelict boats has not been successful; owners may have limited means or they may be difficult to contact.
- It is unlikely that costs would be recovered through legal action and there would be little benefit to the municipality; it would also be costly to proceed to court.

Councillor Plant stated:

- It is important to send a message that it is not acceptable for owners to abandon their boats in Saanich; consideration should be given to recovering costs from owners whenever possible.

Councillor Derman stated:

- It is unlikely that costs would be recovered from boat owners; Federal and Provincial policies that give local governments the authority to deal with derelict boats should be developed.

In response to questions from Council, the Chief Administrative Officer stated:

- The 2016 budget should include funding to maintain an active approach in removing derelict or wrecked vehicles when necessary.
- It may be possible for enforcement action to take place through a bylaw process.
- The issue has been brought forward to AVICC and as a Private Members Bill to no avail; Council needs to speak loudly and often; this will likely be a challenge for some time.

Councillor Haynes stated:

- This issue needs to be addressed at the Federal and Provincial levels; there may be funds available to assist local governments.
- Registering fines against boat owners who abandon their vessels should be considered.

Councillor Brownoff stated:

- She is disappointed that the Coast Guard does not have the financial means to support Saanich's efforts.
- Saanich does not want to be seen as the place to abandon derelict boats; there may be environmental concerns to consider when disposing of boats.
- Federal agencies are responsible for the waterways; applying to the Receiver of Wrecks is a lengthy process.

Mayor Atwell stated:

- He is concerned with the costs associated with the removal and disposal of boats.
- Staff should be empowered to take action in these cases rather than having to come to Council for approval.

**The Motion was then Put and CARRIED**

**MOVED by Councillor Wergeland and Seconded by Councillor Plant:  
"That Saanich consider legal action and other appropriate actions such as levying fines, against boat owners, when appropriate, to recover the costs of removal and disposal of derelict vessels."**

Councillor Wergeland stated:

- The costs of removing and disposing of vessels, plus staff time, is high; a message needs to be sent to boat owners that they are responsible for their vessels.

Councillor Brice stated:

- The motion gives the administration the authority to proceed with legal action, when appropriate.

Councillor Derman stated:

- The threat of legal action may serve as a deterrent; each case will have to be considered individually before proceeding with legal action.
- The Federal Government should consider a registration fee for purchasers of boats; the fee could be put in an insurance policy that could be used towards the costs of disposal of boats at their end-of-life.

Councillor Haynes stated:

- A fine levied against boat owners should be considered as an additional tool to recover costs.

Councillor Brownoff stated:

- Other methods of recovering costs could be considered such as giving owners the opportunity to do community service.

**The Motion was then Put and CARRIED**

1410-04  
Report – Finance

xref: 5280-20  
Financial Plan

### **FEEDBACK FOR CONSULTATION ON THE FINANCIAL PLAN**

Report from the Director of Finance dated January 8, 2016 recommending that Council approve Option 2(c) of the report with the goal of implementing new processes for the 2018 budget (new consultation process to commence in the summer of 2017); approve Option 3, as outlined in the report; and that Council refer the one-time funding requirements in the 2016 budget process.

In response to questions from Council, the Director of Finance stated:

- Option 1 in the report outlines using a defined process similar to that which is used for Saanich Master Plan/Official Community Plan; it is a robust process and could be costly.
- Option 2 outlines getting feedback from the public to determine the type of community engagement that should take place.
- Option 2(c) is the staff recommendation as it aligns with the Public Participation Policy in terms of the type of consultation that would take place and includes a public educational component.
- The implementation of the new financial software is a significant project currently underway; it would be challenging for staff to work on a public consultation process during this time.
- The additional funding in the proposal is for internal staff with the necessary public participation skillsets.

In response to questions from Council, the Chief Administrative Officer stated:

- It is too late in the 2016 Financial Plan process to include an educational component.
- Consideration at this point should be to either make improvements to the 2016 Financial Plan document and make it easier to understand or start a process to identify desired engagement opportunities that would occur for the development of the 2018 Financial Plan.
- Option 2(c) targets the use of consultants who have experience in developing public consultation processes around budgeting.
- Option 2(a) outlines a process that is less formal and would gather input from groups such as Community Associations.
- There is a need for dedicated resources if Council chooses to move forward with a full public engagement process.

Councillor Wergeland stated:

- At this point, it may be better to keep the process simple; residents have expressed the desire to give input earlier in the budget process.

Councillor Brice stated:

- It is important to ensure that community priorities are current; the public needs to understand the budgeting process and how they can give meaningful input.
- Having the community focus on a few areas of interest may be an appropriate way to start the process.

In response to a question from Council, the Director of Finance stated:

- It may be that the public wishes to focus on a specific portion of the budget.

Councillor Derman stated:

- The public has expressed a desire to have input earlier in the budget process; it will be important to have a public educational component so that meaningful feedback can be provided.
- Consideration should be given to having a periodic review of community priorities.

Mayor Atwell stated:

- It is important to make the budgetary process more transparent and to provide an educational component for the public.
- Council should get a better sense of how well our current process works.

Councillor Murdock stated:

- There may be a need to have in-house expertise for the engagement function which could be utilized throughout the organization.

Councillor Brownoff stated:

- The public wants more engagement; the Citizen and Business Surveys assist with setting priorities in the budget process.
- The Financial Plan has evolved over many years; visual aids may help residents understand it better.
- The public educational component is important; having an in-house expert would be helpful and could be utilized throughout the organization.

In response to a question from Council, the Director of Finance stated:

- The Citizen and Business Surveys were last completed in early 2015 and are done every four years.

Councillor Derman stated:

- Council needs to consider what changes they wish to see to the public consultation process.

**MOVED by Councillor Derman and Seconded by Councillor Haynes: "That Council refer the item to the Finance, Audit and Personnel Standing Committee to discuss the possibility of creating an in-house job function specific to public engagement."**

**CARRIED**

Councillor Wergeland stated:

- It may be appropriate to ask the Community Associations how they think the consultation process could be improved.

Councillor Plant stated:

- Educational information on the budget process is available on the municipal website.

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The Director of Legislative Services left the meeting at 8:30 p.m.

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1410-04  
Report –  
Engineering

xref: 5370-30  
Austin Road Pump  
Station

**KERR WOOD LEIDAL CONSTRUCTION ADMINISTRATION FEE INCREASE – AUSTIN ROAD SEWAGE PUMP STATION**

Report from the Director of Engineering dated January 15, 2016 recommending that Council approve an increase in the purchase order to Kerr Wood Leidal in the amount of \$226,000.

The Director of Engineering stated:

- The Contract Administrator sets the scope of work, timelines and estimated costs before the work commences; scope reviews have changed the design of the pump station, the timelines have been revised and costs have increased.

In response from questions from Council, the Director of Engineering stated:

- Funds for the increase are included in the project budget.
- The overall project budget is approximately \$5 million dollars.

**MOVED by Councillor Derman and Seconded by Councillor Brice: “That Council approve an increase in the purchase order to Kerr Wood Leidal in the amount of \$226,000.”**

**CARRIED**

**REPORTS FROM MEMBERS OF COUNCIL**

1410-04  
Report – Council

xref: 2560-50  
Healthy  
Environment

**FEDERAL BILL OF ENVIRONMENTAL RIGHTS**

Report from Councillor Brice dated January 18, 2016 recommending that Council maintain its commitment to the Blue Dot Campaign and support the motion for consideration at the 2016 Annual Convention of the Federation of Canadian Municipalities requesting the Government of Canada enact federal environmental rights legislation as outlined in the report.

**MOVED by Councillor Brice and Seconded by Councillor Murdock: “That:**

**WHEREAS municipalities are the governments that are nearest to the people and the natural environment, and therefore share a deep concern for the well-being of the natural environment and understand that a healthy environment is inextricably linked to the health of individuals, families, future generations and communities;**

**AND WHEREAS federal policy affects municipalities’ abilities to deliver the best environmental conditions for their citizens, including protecting natural assets such as air, water and soil, and enhancing community quality of life;**

**THEREFORE BE IT RESOLVED that the Federation of Canadian Municipalities requests that the Government of Canada enact federal environmental rights legislation that:**

- **Recognizes the right of every resident to live in a healthy environment including clean air, clean water, safe food and resilient, fully functioning ecosystems;**



- **Provides for public participation in decision-making on issues regarding the environment and access to environmental information;**
- **Provides access to justice when environmental rights are infringed; and**
- **Includes provisions for whistle-blower protection.”**

Councillor Brice stated:

- This is an important step in moving towards enshrining the right to a healthy environment in the Canadian Charter of Rights and Freedoms; legislation could make it easier for Canadians to take an active role in enforcing environmental laws.
- A healthy environment means that we are in harmony and in balance with our environment.

Councillor Murdock stated:

- He is hopeful that the Federation of Canadian Municipalities (FCM) will support the initiative; it is consistent with what Saanich demonstrates in its Vision.
- The Environment and Natural Areas Advisory Committee is working on recommendations to further advance the goals and objectives of the right to a healthy environment; he hopes the motion will gain support at the national level.

Councillor Derman stated:

- The spirit of the motion is in line with what Saanich wishes to accomplish; it is not too prescriptive.

Councillor Haynes stated:

- He is pleased to support the motion.

Councillor Plant stated:

- It is important to have something in legislation that protects the environment; this is a step forward.

Councillor Brownoff stated:

- It is a lengthy process to try to change the Canadian Charter of Rights and Freedoms; legislation to protect the environment is appropriate.

Councillor Sanders stated:

- She supports the motion and thanks Councillor Brice for bringing it forward.

**The Motion was then Put and CARRIED**

Adjournment

On a motion from Councillor Derman, the meeting adjourned at 8:51 pm.

The meeting reconvened at 9:16 pm.

**RECOMMENDATIONS**

*From the Committee of the Whole Meeting held January 25, 2016*

5700-40  
Liquor License  
Amendment

**4136 WILKINSON ROAD – LIQUOR LICENCE AMENDMENT AT THE CROOKED GOOSE BISTRO**

**MOVED by Councillor Brice and Seconded by Councillor Derman: “That Council support the request to the Liquor Control and Licensing Branch to amend Food Primary Licence #305158 (4136 Wilkinson Road) for a change to the food-primary licence for the addition of patron participation entertainment.”**

**CARRIED**

2860-20  
Arbutus Road

**108-2829 ARBUTUS ROAD – DEVELOPMENT PERMIT AMENDMENT APPLICATION**

**MOVED by Councillor Brownoff and Seconded by Councillor Wergeland: “That Council approve and issue Development Permit Amendment DPA00841 on Strata Lot 8, Section 44, Victoria Land District, Strata Plan 1098 (Phase II), together with an interest in the Common Property in proportion to the unit entitlement of the Strata Lot as shown on Form 1 (108-2829 Arbutus Road).”**

**CARRIED**

Adjournment

On a motion from Councillor Brownoff, the meeting adjourned at 9:17 pm.

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MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK

DISTRICT OF SAANICH  
 MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
 HELD IN THE COUNCIL CHAMBERS  
 SAANICH MUNICIPAL HALL, 770 VERNON AVENUE  
**MONDAY, JANUARY 25, 2016 AT 8:52 PM**

Present: **Chair:** Mayor Atwell  
**Council:** Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant, Sanders and Wergeland  
**Staff:** Paul Thorkelsson, Chief Administrative Officer; Sharon Hvozanski, Director of Planning; Harley Machielse, Director of Engineering; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

1410-04  
 Report –  
 Planning

**4136 WILKINSON ROAD – LIQUOR LICENCE AMENDMENT AT THE CROOKED GOOSE BISTRO**

Report of the Director of Planning dated December 18, 2015 recommending that Council support the application to the Liquor Control and Licensing Branch for a change to the food-primary licence for a patron participation entertainment endorsement.

xref: 5700-40  
 Liquor Licence  
 Amendment

**APPLICANT:**  
 The applicant was not in attendance.

**PUBLIC INPUT:**  
 Nil

**COUNCIL DELIBERATIONS:**

**Motion:** **MOVED by Councillor Derman and Seconded by Councillor Haynes: “That it be recommended that Council support the request to the Liquor Control and Licensing Branch to amend Food Primary Licence #305158 (4136 Wilkinson Road) for a change to the food-primary licence for the addition of patron participation entertainment.”**

Councillor Derman stated:  
 - The Residents Association of Strawberry Vale, Marigold and Glanford, Saanich Police and the staff have no objectives to the application.

**The Motion was then Put and CARRIED**

1410-04  
 Report -  
 Planning

**1720 SHERIDAN AVENUE – DEVELOPMENT VARIANCE PERMIT APPLICATION**

Report of the Director of Planning dated December 21, 2015 recommending that Council approve Development Variance Permit DVP00365 to vary the minimum lot width for the proposed subdivision to create one additional lot; and that ratification of the Development Variance Permit be withheld pending registration of a covenant to secure the items as outlined in the report.

xref: 2860-40  
 Sheridan  
 Avenue

**APPLICANT:**

J. Gill, Seba Construction Ltd. and T. Rodier, Outline Home Design, presented to Council and highlighted:

- Because of the triangular shape of the lot, a shared driveway would be constructed; variances for lot width are requested.
- Consultation took place with the Mount Tolmie Community Association and neighbours; concerns regarding the addition of a secondary suite in the proposed dwelling on Lot A, parking, building height and privacy were addressed.
- Neighbours will be notified of any construction that may cause an inconvenience to them.
- The existing oil tank on the property will be removed and a scan of the property will take place to ensure there is no contaminated soil.
- The owners are working with Nickel Brothers to have the existing home removed; sustainable features of the proposed new dwellings include installation of the necessary conduits to be solar ready for future installation of solar photovoltaic or hot water heating systems, the installation of heat pumps and tankless gas water heaters and minimum EnerGuide 82 or BUILT GREEN® Gold or equivalent energy efficiency.
- The design of the proposed dwellings and the restriction of secondary suites on proposed Lot A will be secured by covenant.
- The trees on the property will be retained to ensure privacy for neighbours; the height of the proposed dwellings are on scale with other dwellings in the neighbourhood.

In response to questions from Council, the applicants stated:

- If Nickel Brothers cannot move the existing home, it would be deconstructed and demolished.
- The existing oil tank on the property will be removed and heat pumps installed.
- Boulevard trees are located at the front of the property.

**PUBLIC INPUT:**

B. Hamdi, Howroyd Avenue, stated:

- The application is not supportable; the height of the proposed new dwellings will block the view and cause shadowing on her property.

**COUNCIL DELIBERATIONS:**

**Motion:**

**MOVED by Councillor Derman and Seconded by Councillor Wergeland:**  
**“That it be recommended that:**

- 1. Development Variance Permit DVP00365 be approved on Lot 26, Section 41, Victoria District, Plan 15292 (1720 Sheridan Avenue)**
- 2. Prior to ratification of the Development Variance Permit, a Restrictive Covenant be required to secure:**
  - **The new dwellings be constructed substantially in compliance with the plans prepared by Outline Home Design date stamped Received July 23, 2015;**
  - **The design and construction of the new dwellings on proposed Lots A and B to a minimum EnerGuide 82, BUILT GREEN® Gold, or equivalent energy efficiency standard;**
  - **The installation of the necessary conduits to be solar ready for future installation of photovoltaic or solar hot water systems;**

- **The installation of heat pumps and tankless gas water heaters; and**
- **Proposed Lot A be restricted from having a secondary suite.”**

Councillor Derman stated:

- This is a good location for infill; it is an attractive design and the covenants are appropriate.
- The commitment to the sustainable features is appreciated; he sympathizes with the neighbour but there is no guarantee of a view.
- The height of the proposed dwellings complies with the Zoning Bylaw.

Councillor Wergeland stated:

- This is an appropriate location for infill; it is an attractive design.
- The applicant consulted with neighbours and the Community Association and addressed concerns.

Councillor Sanders stated:

- The location is appropriate for infill; she hopes that the applicant will commit to deconstruction of the existing dwelling.

Councillor Hayne stated:

- He sympathizes with the neighbour but the height of the proposed dwellings comply with Zoning Bylaw regulations.
- He appreciates the sustainable features of the proposed dwellings; the older existing home is being replaced with two more energy efficient homes.

Councillor Murdock stated:

- Infill in this location is appropriate; it is within close proximity of public transit, school and shopping.
- Incentives should be considered to encourage improved energy efficiencies in our existing housing stock.

**The Motion was then Put and CARRIED**

1410-04  
Report –  
Planning

Xref: 2860-20  
Arbutus Road

### **108-2829 ARBUTUS ROAD – DEVELOPMENT PERMIT AMENDMENT APPLICATION**

Report of the Director of Planning dated December 18, 2015 recommending that Council approve Development Permit Amendment DPA00841 for the proposed extension to an existing sundeck.

In response to questions from Council, the Director of Planning stated:

- Minor changes to a Development Permit can be approved by staff; if there may be questions raised, even though the changes may seem minor, it is preferable to bring the application to a Council meeting to give the public the opportunity to comment.

#### **APPLICANT:**

N. Carawan-Hubin was in attendance to answer questions.

#### **PUBLIC INPUT:**

Nil

**COUNCIL DELIBERATIONS:**

**Motion:**            **MOVED** by Councillor Derman and **Seconded** by Councillor Wergeland:  
**“That it be recommended that Council approve and issue Development Permit Amendment DPA00841 on Strata Lot 8, Section 44, Victoria Land District, Strata Plan 1098 (Phase II), together with an interest in the Common Property in proportion to the unit entitlement of the Strata Lot as shown on Form 1 (108-2829 Arbutus Road).”**

**CARRIED**

**Adjournment**        On a motion from Councillor Derman, the meeting adjourned at 9:17 pm.

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CHAIR

I hereby certify these Minutes are accurate

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MUNICIPAL CLERK