

DISTRICT OF SAANICH  
MINUTES OF THE COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBERS  
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE  
**MONDAY, APRIL 15, 2013 AT 7:30 PM**

Present:           **Chair:**       Mayor Leonard  
                  **Council:**   Councillors Brice, Derman, Gerrard, Murdock, Sanders, Wade and Wergeland  
                  **Staff:**       Paul Murray, Chief Administrative Officer; Colin Doyle, Director of Engineering; Sharon Hvozanski, Director of Planning; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

1090-20  
Award  
Presentation

**AWARD PRESENTATION**

Mayor Leonard presented a Certificate of Accreditation to the Saanich Fire Department, Fire Station #2 which allows delivery of Alternative Water Supply for Public Fire Protection via Superior Tanker Shuttle Service. Fire Chief Burgess thanked Deputy Chiefs MacDonald and Hanna for following through on this initiative. Accreditation allows the Saanich Fire Department to provide a level of water supply to residents of Prospect Lake, equivalent to areas within Saanich that are serviced by fire hydrants. This project results in a significant reduction of insurance costs for residents within this rural area.

Councillor Wade thanked the Fire Department for the excellent work on this project.

Minutes

**ADOPTION OF MINUTES**

**MOVED by Councillor Gerrard and Seconded by Councillor Derman: "That Council adopt the minutes of the March 18, 2013 Council and Committee of the Whole meetings and the March 19, 2013 Special Committee of the Whole meeting."**

**CARRIED**

**BYLAWS**

2870-30  
Hastings Street

**1256 HASTINGS STREET – REZONING TO RD-1**

Final Reading of the "Zoning Bylaw, 2003, Amendment Bylaw, 2012, No. 9202" and approval of Development Permit DPR00468. Rezoning from RS-6 to RD-1 for a proposed two family dwelling.

**MOVED by Councillor Wergeland and Seconded by Councillor Gerrard: "That Bylaw No. 9202 be adopted by Council and the Seal of the Corporation be attached thereto."**

**CARRIED**

**MOVED by Councillor Gerrard and Seconded by Councillor Wergeland: "That Council approve and issue Development Permit DPR00468 on Lot 6A, Block B, Section 5, Lake District, Plan 1341A (1256 Hastings Street)."**

**CARRIED**

1110-30Delegation  
Authorization  
Bylaw**DELEGATION AUTHORIZATION BYLAW (MODIFICATION AND DISCHARGE OF COVENANTS) – HOUSEKEEPING AMENDMENT**

Final Reading of the “Delegation Authorization Bylaw (Modification and Discharge of Covenants), 2013, No. 9216”. To update staff positions and legislative references.

**MOVED by Councillor Gerrard and Seconded by Councillor Sanders: “That Bylaw No. 9216 be adopted by Council and the Seal of the Corporation be attached thereto.”**

**CARRIED**1110-30Delegation  
Authorization  
Bylaw**DELEGATION AUTHORIZATION BYLAW (DEVELOPMENT PERMITS/DEVELOPMENT VARIANCE PERMITS) – HOUSEKEEPING AMENDMENT**

Final Reading of the “Delegation Authorization Bylaw (Development Permits/Development Variance Permits), 2013, No. 9217”. To update staff positions and legislative references.

**MOVED by Councillor Wergeland and Seconded by Councillor Sanders: “That Bylaw No. 9217 be adopted by Council and the Seal of the Corporation be attached thereto.”**

**CARRIED**1110-30Delegation  
Authorization  
Bylaw**DELEGATION AUTHORIZATION BYLAW (RENEWAL OF LEASES) – HOUSEKEEPING AMENDMENT**

Final Reading of the “Delegation Authorization Bylaw (Renewal of Leases), 2013, No 9218”. To update staff positions and legislative references.

**MOVED by Councillor Derman and Seconded by Councillor Sanders: “That Bylaw No. 9218 be adopted by Council and the Seal of the Corporation be attached thereto.”**

**CARRIED**1110-30Delegation  
Authorization  
Bylaw**DELEGATION AUTHORIZATION BYLAW (STRATA CONVERSIONS) – HOUSEKEEPING AMENDMENT**

Final Reading of the “Delegation Authorization Bylaw (Strata Conversions), 2013, No. 9219”. To update staff positions and legislative references.

**MOVED by Councillor Brice and Seconded by Councillor Gerrard: “That Bylaw No. 9219 be adopted by Council and the Seal of the Corporation be attached thereto.”**

**CARRIED**1110-30Sanitary Sewer  
Bylaw**SANITARY SEWER BYLAW AMENDMENT – PROPOSED INCREASE TO 2013 SEWER UTILITY RATES**

Three Readings of the “Sanitary Sewer Bylaw, 2006, Amendment Bylaw, 2013, No. 9220”. To increase the Capital Regional District Sewer Usage Charge.

**MOVED by Councillor Wergeland and Seconded by Councillor Gerrard: “That Bylaw No. 9220 be introduced and read.”**

**CARRIED**

**MOVED by Councillor Wergeland and Seconded by Councillor Gerrard:**  
**“That Bylaw No. 9220 be read a second time.”**

**CARRIED**

**MOVED by Councillor Wergeland and Seconded by Councillor Gerrard:**  
**“That Bylaw No. 9220 be now passed.”**

**CARRIED**

## **RESOLUTIONS FOR ADOPTION**

6820-04

Properties Opting  
out of Solid Waste  
Pickup Services

### **2013 GARBAGE COLLECTION FEE WAIVERS**

Report of the Director of Finance dated March 26, 2013 recommending Council waive the 2013 garbage collection fee for 2819 Inlet Avenue, 542 Baker Street, and 4180 Bracken Avenue on the basis that no garbage collection service is required or will be provided to these addresses for the 2013 year.

**MOVED by Councillor Derman and Seconded by Councillor Brice: “That Council waive the 2013 garbage collection fee for 2819 Inlet Avenue, 542 Baker Street, and 4180 Bracken Avenue on the basis that no garbage collection service is required or will be provided to these addresses for the 2013 year.”**

Councillor Wade stated that given the report from staff and the way the bylaw is currently structured, she supports this motion.

**CARRIED**

5370-30

Craigflower Bridge  
Replacement  
Project

### **REQUEST FOR PROPOSAL – ARCHAEOLOGICAL SERVICES FOR THE CRAIGFLOWER BRIDGE REPLACEMENT PROJECT**

Report of the Director of Engineering dated March 20, 2013 recommending Council approve an increase in the contract with Golder and Associates to \$400,000.

Councillor Derman stated:

- He supports the motion; it is critical that this project is completed in a timely manner.

In response to a question from Council, the Director of Engineering stated that the increased cost is within the project budget scope.

**MOVED by Councillor Sanders and Seconded by Councillor Brice: “That Council approve an increase in the contract with Golder and Associates to \$400,000 as outlined in the report of the Director of Engineering dated March 20, 2013.”**

**CARRIED**

5370-30  
Tender 03/13

**TENDER 03/13 – CHERRY TREE BEND PUMP STATION UPGRADE**

Report of the Director of Finance dated April 10, 2013 recommending Council award Tender 03/13 for the Cherry Tree Bend Pump Station Upgrade to York Excavating Limited in the amount of \$611,572.

**MOVED by Councillor Derman and Seconded by Councillor Brice: “That Council award Tender 03/13 for the Cherry Tree Bend Pump Station Upgrade to York Excavating Limited in the amount of \$611,572 as outlined in the report of the Director of Finance dated April 10, 2013.”**

**CARRIED**

**RECOMMENDATIONS FROM COMMITTEES**

2110-40  
Food Safety and  
Security

**FOOD SECURITY AND SUPPORT FOR A NATIONAL FOOD STRATEGY**

Recommendation from the March 21, 2013 Healthy Saanich Advisory Committee meeting recommending Council endorse the resolution outlined regarding food security and support for a national food strategy.

**MOVED by Councillor Murdock and Seconded by Councillor Sanders: “That Council endorse the following resolution recommended by the Healthy Saanich Advisory Committee:**

**WHEREAS** income security and food security are inextricably bound; and

**WHEREAS** the number of people who are food insecure in municipalities in BC continues to rise in spite of an ever-growing number of food banks and charitable food-redistribution efforts; and

**WHEREAS** Canada is obliged under international law to provide an adequate standard of living which includes the human right to adequate food and nutrition; and

**WHEREAS** enabling people to feed themselves with dignity requires everyone’s participation, and the most comprehensive way to do this is for all levels of government to accept their responsibilities to develop policies and programs that will end hunger in Canada;

**THEREFORE BE IT RESOLVED** that the District of Saanich pledges to encourage the provincial and federal governments to ensure food security for all citizens and eliminate the need for food banks by 2018 by adopting a National Food Strategy that coordinates the National, Provincial and Municipal roles and responsibilities for food security.

**BE IT FURTHER RESOLVED** that Saanich will continue to ensure a healthy, sustainable and stable food supply by actively pursuing policies 1 through 9 of Section 5.1.1 of the Official Community Plan.”

Councillor Murdock stated:

- This resolution came to the Healthy Saanich Advisory Committee from the organization Faith in Action; Faith in Action is a volunteer group that is on the front line at the food banks.

- The line ups at the food banks are growing; a National Food Strategy could end the need for food banks.
- Local governments are leading the way on food security initiatives.

In response to a question from Council, the Municipal Clerk stated the intention of this resolution is to prepare correspondence directed to the Provincial and Federal governments.

Councillor Wade stated that it is important to put the correspondence forward through proper processes.

Councillor Derman stated:

- He supports the motion; there is value in raising awareness and building consensus in the community.

Councillor Sanders stated:

- She is supportive of this motion; food banks, churches and community kitchens in the region are providing food and food vouchers to residents.
- This resolution is a start to raise awareness of food security issues.

Councillor Brice stated:

- She is supportive of the motion; Faith in Action is the social conscience of the community and has raised awareness of homelessness and the increased use of food banks in the region.
- This resolution will raise awareness of food security; it is a noble goal to work towards.

Councillor Wergeland stated:

- He supports the motion; individually we have a responsibility to help people.
- He questions what can be done in the short term.

**The Motion was then Put and CARRIED**

Adjournment

On a motion from Councillor Derman, the meeting adjourned at 7:48 pm.

The meeting reconvened at 8:41 pm.

### **RECOMMENDATIONS**

*From the Committee of the Whole Meeting held April 15, 2013*

2830-40  
Ferndale Road

### **2170 FERNDALE ROAD – REQUEST TO MODIFY RESTRICTIVE COVENANT – ZORICA PRANIC**

**MOVED by Councillor Wade and Seconded by Councillor Brice: “That Council approve the request to modify the maximum allowable floor space component provided in Paragraph #10 of Covenant No. FB100051 from 333 m<sup>2</sup> to 349.6 m<sup>2</sup> as outlined in the report of the Director of Planning dated March 21, 2013.”**

**CARRIED**

1970-20  
Invasive Species  
Management  
Strategy

**INVASIVE SPECIES MANAGEMENT STRATEGY**

**MOVED by Councillor Derman and Seconded by Councillor Wergeland: "That Council adopt the Invasive Species Management Strategy as outlined in the report of the Director of Parks and Recreation dated March 1, 2013."**

**CARRIED**

In Camera Motion

**MOVED by Councillor Brice and Seconded by Councillor Derman: "That pursuant to section 18(e) of Council Procedure Bylaw, 2007, No. 8840, the following meeting be closed to the public as the subject matter being considered relates to the acquisition of land or improvements."**

**CARRIED**

Adjournment

On a motion from Councillor Derman, the meeting adjourned at 8:43 pm.

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MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK

DISTRICT OF SAANICH  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
HELD IN THE COUNCIL CHAMBERS  
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE  
**MONDAY, APRIL 15, 2013 AT 7:50 PM**

Present:

- Chair:** Councillor Murdock
- Council:** Mayor Leonard and Councillors Brice, Derman, Gerrard, Sanders , Wade and Wergeland
- Staff:** Paul Murray, Chief Administrative Officer; Colin Doyle, Director of Engineering; Sharon Hvozdzanski, Director of Planning; Donna Dupas, Legislative Manager; Lynn Merry, Senior Committee Clerk

2830-40  
Ferndale Road

**2170 FERNDAL ROAD – REQUEST TO MODIFY RESTRICTIVE COVENANT – ZORICA PRANIC**

Report of the Director of Planning dated March 21, 2013 recommending Council approve the request to modify the maximum allowable floor space component provided in Paragraph #10 of Covenant No. FB100051 from 333 m<sup>2</sup> to 349.6 m<sup>2</sup>.

In response to a question from Council, the Director of Planning stated:

- The additional floor space was built inside the existing garage; no additional space can be added to the home or the garage.
- If the applicant wanted to increase the size of the garage, an amendment to the covenant would be required.

The applicant, Ms. Z. Pranic, 2170 Ferndale Road stated:

- The original application was approved for rezoning and subdivision with a covenant; the covenant agreement restricts the dwelling's floor space to 333 m<sup>2</sup>.
- After the original plans were drawn but before a building permit was obtained, the applicant had the framer draw plans for a small finished space within the original garage for a permitted home business of a single station hair salon.
- The applicant submitted the drawings for a permit which included the finished space and thought they were approved by the municipality; the final inspection revealed the dwelling was over the limit of permitted floor space.
- The appearance of the dwelling has not been changed; the only visible difference is the lack of the second garage door.

In response to a question from Council, the Director of Planning stated that the applicant could not be granted occupancy if they were not in compliance with the covenant.

**PUBLIC INPUT:**

Mr. P. Veri, 2167 Ferndale Road stated:

- The value of his house has increased because of this subdivision; he supports the amendment to the covenant.

**Motion:**

**MOVED by Councillor Derman and Seconded by Councillor Wade:**  
"That it be recommended that Council approve the request to modify the maximum allowable floor space component provided in Paragraph #10 of Covenant No. FB100051 from 333 m<sup>2</sup> to 349.6 m<sup>2</sup> as outlined in the report of the Director of Planning dated March 21, 2013."

Councillor Gerrard stated:

- He supports the motion; staff have looked at options and this is the proper way to proceed.
- The driveway allows for sufficient parking for the occupants and customers.

**The Motion was then Put and CARRIED**

6840-20  
Swan Lake Road

**3890 AND 3898 SWAN LAKE ROAD – REQUEST FOR INCLUSION IN SEWER SERVICE AREA**

Report of the Director of Engineering dated April 8, 2013 recommending Council include properties at 3890 and 3898 Swan Lake Road in the Sewer Service Area.

**Motion:**

**MOVED by Mayor Leonard and Seconded by Councillor Gerrard:**  
"That the application to include Lot A, Plan VIP42371, Section 49, Victoria District (3890 Swan Lake Road) and Lot 8, Block 11, Plan VIP1178, Section 49, Victoria District (3898 Swan Lake Road) in the Sewer Service Area be approved."

**PUBLIC INPUT:**

Nil

Councillor Brice stated:

- As Council's liaison to the Swan Lake Nature Sanctuary, she reports that the Sanctuary is supportive of this motion; the Sanctuary is very interested in maintaining the health of the surrounding area and sees this as a possible health risk if not approved.

Councillor Derman stated:

- He is supportive of this motion; there has been concerns indicated from neighbours about health risks.

**The Motion was then Put and CARRIED**1970-20

Invasive Species  
Management  
Strategy

**INVASIVE SPECIES MANAGEMENT STRATEGY**

Report of the Director of Parks and Recreation dated March 1, 2013 recommending Council adopt the Invasive Species Management Strategy.

The Director of Parks and Recreation stated:

- The Invasive Species Management Strategy process was initiated in May 2011 and has been referenced in the Strategic Plan.
- Consultants were engaged and met at Open Houses with the public and stakeholders and with Saanich Advisory Committees; input and feedback was received on the proposed Strategy.
- Parks Division is overseeing this process and is supported by the Environmental Services Division.
- The issue of invasive species is on-going; this document outlines the initiatives that have been undertaken and identifies the future direction.
- Additional funding requirements identified in the Strategy will be addressed each year in the annual budget process.

The Manager of Urban Forestry, Horticulture and Natural Areas presented:

- The Strategy is a collaborative regional approach; this process reaffirms the partnerships in the region.
- An invasive species is a plant, animal or organism that is introduced outside its normal habitat; they spread rapidly and threaten native ecosystems.
- The costs associated with dealing with and removing invasive species increases as they continue to spread.
- There is active management of priority and established invasive species within our parks and private lands.
- The Pulling Together Program utilizes volunteers to assist with managing invasive species and restoration efforts.
- Education and outreach is being done in the municipality and throughout the region through the Invasive Species Partnership.
- The purpose of the Strategy is to optimize municipal resources, set priorities and minimize the impact of invasive species through management on both private and public lands.
- A formal internal working group has been formed and the group has developed key responsibilities and roles for Saanich departments; a



best management practice template has been developed and will be used to prioritize invasive species.

In response to a question from Council, the Manager of Urban Forestry, Horticulture and Natural Areas stated:

- The practical implementation of the Strategy will be over a five-year time period; the Vision of the Strategy is seen as a ten-year plan.
- Volunteers attend training events; they are not expected to handle harmful species.
- Staff are working with Provincial partners on developing strategies on the distribution and sale of invasive plants.
- The reduction of chemical applications has not influenced the spread of invasive species.

In response to a question from Council, the Manager of Environmental Services stated that the money allocated in the Strategy for private land will be used to hire a seasonal staff member to assist with outreach, research and development of best management practices for land owners and to assist residents with control of invasive species on their land.

**PUBLIC INPUT:**

Rachelle McElroy, Executive Director of the Coastal Invasive Species Committee stated:

- She is in support of the Strategy; Saanich is a great example of what other regional municipalities should be doing.
- An important part of the process is the collaboration with other local government agencies.

In response to a question from Council, the Manager of Urban Forestry, Horticulture and Natural Areas stated:

- Financial resources are required to implement the strategy; volunteers are not used for removal of harmful species.
- Removal and disposal of debris takes significant amounts of money and staff time.

**Motion:**

**MOVED by Councillor Derman and Seconded by Mayor Leonard: "That it be recommended that Council adopt the Invasive Species Management Strategy as outlined in the report of the Director of Parks and Recreation dated March 1, 2013."**

Councillor Derman stated:

- He thanks staff for the work on this significant project; the Strategy will stimulate more action in the region.
- Regional cooperation is important; a proactive approach in the long term saves the municipality money.
- This is an on-going process.

Councillor Wade stated:

- The Strategy is well done; she supports the motion.
- The Strategy should be presented in a properly polished version.

Councillor Sanders stated:

- She is supportive of the motion; Saanich is proactive in addressing invasive species issues.
- The Pulling Together Program is excellent; she thanks staff and volunteers for a job well done.

Councillor Murdock stated:

- He thanks staff for their efforts engaging stakeholder groups around the region to assist in drafting the Strategy.
- Success indicators are imbedded in the Strategy; indicators will make it easy to receive a report and understand whether or not strategies are successful.

**The Motion was then Put and CARRIED**

Adjournment

On a motion from Mayor Leonard, the meeting adjourned at 8:40 pm.

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CHAIR

I hereby certify these Minutes are accurate

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MUNICIPAL CLERK