

DISTRICT OF SAANICH  
MINUTES OF THE COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBERS  
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE  
**MONDAY, JANUARY 7, 2013 AT 7:30 PM**

Present: **Chair:** Mayor Leonard  
**Council:** Councillors Brice, Brownoff, Derman, Gerrard, Murdock, Sanders, Wade and Wergeland  
**Staff:** Paul Murray, Chief Administrative Officer; Colin Doyle, Director of Engineering; Sharon Hvozdzanski, Director of Planning; Sharon Froud, Deputy Legislative Manager; and Lynn Merry, Senior Committee Clerk

Minutes

**ADOPTION OF MINUTES**

**MOVED by Councillor Wergeland and Seconded by Councillor Brownoff: "That Council adopt the minutes of the December 17, 2012 Council and Committee of the Whole meetings."**

**CARRIED**

**RESOLUTIONS FOR ADOPTION**

5370-30  
Tender 29/12

**TENDER 29/12 – STORM DRAIN SEWER REPLACEMENT**

Report of the Director of Finance dated December 21, 2012 recommending Council award Tender 29/12 for storm drain sewer replacement to Insituform Technologies Limited in the amount of \$675,034.

In response to questions from Council, the Director of Engineering stated:

- This tender is for two separate projects; Pendene Place which discharges into the Colquitz Watershed and Alpine Crescent which discharges into the ocean.
- There is no seismic code for underground infrastructure; risk assessment is a consideration when replacing infrastructure.
- This replacement will use continuous pipes with no joints; similar products held up well during the earthquake in Christ Church, NZ.
- The unit cost is based on the size of the pipe; multiple bidders results in competitive prices.
- As infrastructure is being replaced, alternatives including rain gardens and open channels are being considered.

**MOVED by Councillor Gerrard and Seconded by Councillor Wade: "That Council award Tender 29/12 for storm drain sewer replacement to Insituform Technologies Limited in the amount of \$675,034."**

**The Motion was then Put and CARRIED**

5370-30  
Tender 30/12

**TENDER 30/12 – SAANICH POLICE CELL EXPANSION**

Report of the Director of Finance dated December 28, 2012 recommending Council award Tender 30/12 for Saanich Police Department cell expansion to Perma Construction Limited in the amount of \$395,738; and that \$100,000 be allocated from Capital Contingency to the Cell Expansion Project.

In response to a question from Council, the Director of Finance stated that facility expenditures are allocated through contingency budgets.

**MOVED by Councillor Brownoff and Seconded by Councillor Brice: “That Council award Tender 30/12 for Saanich Police Department cell expansion to Perma Construction Limited in the amount of \$395,738; and that \$100,000 be allocated from Capital Contingency to the Cell Expansion Project.”**

**CARRIED**

1300-20  
FCM Membership  
Dues

**FEDERATION OF CANADIAN MUNICIPALITIES MEMBERSHIP (FCM) DUES**

Invoice from the Federation of Canadian Municipalities requesting payment of 2013 membership dues in the amount of \$15,037.74 and travel funds in the amount of \$1,920.66.

**MOVED by Councillor Derman and Seconded by Councillor Murdock: “That Council authorize the payment of the 2013 membership dues in the amount of \$15,037.74 and travel funds in the amount of \$1,920.66 to the Federation of Canadian Municipalities.”**

**CARRIED**

**RECOMMENDATIONS FROM COMMITTEES**

2860-30  
Sevenoaks Road

**832 SEVENOAKS ROAD – DEVELOPMENT PERMIT – JASWINDER MASHIANA**

Recommendation from the October 22, 2012 Committee of the Whole Meeting that Council approve Development Permit DPR00503 for a proposed two family dwelling under the existing RD-1 zoning.

**MOVED by Councillor Brice and Seconded by Councillor Sanders: “That Council approve and issue Development Permit DPR00503 on Lot 19, Block 3, Section 49, Victoria District, Plan 1178 (832 Sevenoaks Road).”**

**CARRIED**

Adjournment

On a motion from Councillor Brownoff, the meeting adjourned at 7:40 pm.

The Meeting reconvened at 9:14 pm.

**RECOMMENDATIONS**

*From the Committee of the Whole Meeting held January 7, 2013*

2860-20  
Royal Oak Drive

**777 ROYAL OAK DRIVE – DEVELOPMENT PERMIT AMENDMENT – CHANDLER ASSOCIATES ARCHITECTURE**

**MOVED by Councillor Derman and Seconded by Councillor Wergeland: “That Council approve and issue Development Permit Amendment DPA00781 to upgrade building facades for Lot 1, Section 8A, Lake District, Plan VIP53456 (777 Royal Oak Drive).”**

**CARRIED**

6820-20  
Kitchen Scraps  
Recycling  
Implementation

**IMPLEMENTATION PLAN FOR RESIDENTIAL REFUSE AND ORGANICS  
COLLECTION**

**MOVED by Councillor Brownoff and Seconded by Councillor Murdock:  
“That Council approve the implementation plan and biweekly curbside  
collection of co-mingled kitchen scraps/garden waste recycling and  
household garbage with an assistance program as recommended in the  
report of the Director of Engineering dated December 20, 2012.”**

**CARRIED**

Adjournment                    On a motion from Mayor Leonard, the meeting adjourned at 9:16 pm.

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MAYOR

I hereby certify these Minutes are accurate.

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DEPUTY MUNICIPAL CLERK

DISTRICT OF SAANICH  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
HELD IN THE COUNCIL CHAMBERS  
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE  
**MONDAY, JANUARY 7, 2013 AT 7:42 PM**

Present:                    **Chair:**            Councillor Brownoff  
**Council:**        Mayor Leonard and Councillors Brice, Derman, Gerrard, Murdock,  
                         Sanders, Wade and Wergeland  
**Staff:**            Paul Murray, Chief Administrative Officer; Colin Doyle, Director of  
                         Engineering; Sharon Hvozdzanski, Director of Planning; Sharon  
                         Froud, Deputy Legislative Manager; and Lynn Merry, Senior  
                         Committee Clerk

2860-20  
Royal Oak Drive

**777 ROYAL OAK DRIVE – DEVELOPMENT PERMIT AMENDMENT –  
CHANDLER ASSOCIATES ARCHITECTURE**

Report of the Director of Planning dated December 14, 2012  
recommending Council approve Development Permit Amendment  
DPA00781 to upgrade building facades at the Broadmead Village  
Shopping Centre.

In response to questions from Council, the Director of Planning stated  
that further discussion by Council was recommended because of the  
number of changes in this amendment and in light of previous  
consultation with Residents Associations.

Ms. A. Miles Cork, Grosvenor Canada Limited and Mr. Sheldon Chandler of Chandler Associates Architecture made a presentation to Council and stated:

- Work has commenced; in order to continue to the next phase of the renovations, two minor amendments need to be approved to obtain the building permits needed to complete the project.
- The required amendments are a result of further study of the actual buildings; there are structural elements that cannot support the glass and steel canopies because of the weight of possible snow build up.
- The solution is the introduction of lighter, fabric canopies.
- There is no change to the traffic designs, widening of the sidewalks, and separation of people and vehicles.
- The original designs were based on structural plans; developers are hesitant to open buildings to look at structural design because it disrupts tenants and may cause vulnerable areas for penetration of rain.
- A preliminary rendering has been developed which will address access, maximizing pedestrian and vehicle circulation and minimizing obstructions; the pedestrian pathway will be enhanced to ensure safety concerns are addressed.
- There is a 15-year lifespan for the fabric awnings.
- Trees in the parking lot had to be removed because they were diseased; these trees will be replaced with a more disease resistant variation in the next two weeks.

#### **PUBLIC INPUT**

Mr. H. Charania, 757 Genevieve Road, stated:

- He sympathizes with the developer; "as built" drawings can be considerably different from the building permit drawings.
- At the previous meeting, there was discussion about bicycle access; there is no reference to bicyclists in this presentation.

In response to a question from Council, the Director of Planning stated that there was a concern at a previous meeting regarding mobility to and through the site by pedestrians and bicyclists; the applicant has committed to reviewing this concern in the future. This Development Permit Amendment deals with design changes.

**Motion:**

**MOVED by Councillor Brice and Seconded by Councillor Derman: "That it be recommended that Council approve and issue Development Permit Amendment DPA00781 to upgrade building facades for Lot 1, Section 8A, Lake District, Plan VIP53456 (777 Royal Oak Drive)."**

Councillor Brice stated:

- This is a good project; the amendments are minor changes with practical reasons for being requested.
- This is a wonderful investment in the neighbourhood and a low risk decision to approve.

Councillor Gerrard stated:

- He is disappointed in the changes; the look of the four buildings is being changed substantially.
- This is the second time that Council has approved original drawings for renovations to shopping malls and both have come back requesting amendments.

Councillor Derman stated:

- He will support the application.
- There has been some downgrading; the detailed designs show that the glass and steel canopies are not practical.

Councillor Brownoff stated:

- Fabric awnings tend to hold dirt and grime; owners will need to ensure that the awnings are highly maintained.
- There are concerns regarding access; pedestrians, scooters and bicyclists need safe mobility.

**The Motion was then Put and CARRIED**

The Director of Planning exited the meeting at 8:17 pm.

6820-20  
Kitchen Scraps  
Recycling  
Implementation

### **IMPLEMENTATION PLAN FOR RESIDENTIAL REFUSE AND ORGANICS COLLECTION**

Report of the Director of Engineering dated December 20, 2012 recommending Council approve the implementation plan, and approve biweekly curbside collection of co-mingled kitchen scraps/garden waste recycling and household garbage along with an assistance program.

In response to questions from Council, the Director of Engineering stated:

- Residents will have the flexibility to opt out of the kitchen scraps/garden waste collection if they choose.
- The decision to charge a base fee to all residents was recommended to recover the costs involved in running the program; there are also other common services included in the base fee such as leaf collection and yard and garden waste drop off at the Municipal Yard.
- This is a good compromise; residents are encouraged, through the fee structure, to reduce their refuse.
- At this time, there is no approved system from Measurement Canada which would allow a move to a weight-based billing structure.
- It is anticipated that there will be a significant reduction in demand for garden waste drop off at the Municipal Yard once curbside collection of garden waste begins.
- Implementation of the program is scheduled for 2014 because of the time required for the educational component and the tendering process for the new vehicles.
- A significant education program will take place and will include residents being made aware that invasive species are not to be included in garden waste recycling.
- Two single chamber vehicles are proposed to service a collection route; split chamber vehicles are currently being used which have a smaller capacity.

- Split chamber vehicle have to return to the Municipal Yard more frequently which results in more greenhouse gases (GHGs) being emitted.
- Residents will receive smaller indoor kitchen scraps containers and larger wheeled carts for co-mingled kitchen scraps/garden waste; carts will be registered by serial numbers to an address and should remain at the address if a homeowner move.
- The education program will ensure that residents are aware that the carts will remain at the address.
- Residents will be allowed to change cart sizes annually at no cost.
- Existing metal and plastic garbage cans can be recycled at the Municipal Yard.
- Staff are currently researching alternative types of vehicles; Fortis currently has a program to encourage the use of natural gas vehicles.
- The new collection vehicles will provide automated collection; this may reduce employee injuries.

In response to a question from Council, the Chief Administrative Officer stated that the current charge for garbage collection is \$149.60. The estimated charge for 2014 is \$156.00.

#### **PUBLIC INPUT**

Mr. J. Schmuck, 1180 Rock Street stated:

- He applauds this plan; the implementation of kitchen scraps/garden waste collection will reduce visits to the Municipal Yard for compost drop off.
- He is supportive of weight-based billing and believes in a user-pay system.
- He questions if compost processing will be done locally.

Mr. D. Poje, 4180 Bracken Avenue stated:

- He requests that the Garbage Collection and Disposal Bylaw, No. 8663, Section 4.2, be retained and the draft implementation plan be amended to reflect that intent; the bylaw allows an owner who does not require garbage collection service, apply for a waiver and not be charged the fee.

Mr. H. Charania, 757 Genevieve Road stated:

- The proposed implementation plan is workable; flexibility and adaptability is required for the program.
- Owners should be given the opportunity to decide the size of the cart that they wish to have.
- More details are needed on the assistance program; the education and communication strategy should be made available through multiple methods to ensure residents receive the information.
- He questions what the cost of switching carts will be and what the technicality and legality of binding a cart to an address is.

Mr. G. Skelton, 5-1241 Santa Rosa Avenue stated:

- Stratas are serviced by a truck that brings refuse curbside; he questions if this service will change.

Mr. D. Gunn, 4449 Tremblay Drive, on behalf of the Gordon Head Residents' Association, stated:

- The Gordon Head Residents' Association is pleased to hear that there will be flexibility and that garden waste is included in the program.
- Residents will be able to choose from three cart sizes or opt out if they choose.

In response to questions from the public, the Director of Engineering stated:

- Part of the implementation process will include a tender for a compost processor.
- The intent of the assistance program is to not impose a hardship on residents; during the pilot project, 1.6% of residents requested the assistance program.
- The education program will be broad based and multiple avenues will be used to communicate including through Community Associations.
- Residents will be able to switch sizes of carts annually at no cost.
- Cart management and warranty issues will be administrative functions of the program; there will be a maintenance and repair program available for carts.
  
- If Stratas' refuse is currently being picked up by a truck and brought curbside, this practice will continue.

In response to a question from the public, the Chief Administrative Officer stated that the Garbage Collection and Disposal Bylaw No. 8663 will be reviewed and updated in the Fall.

**Motion:**

**MOVED by Mayor Leonard and Seconded by Councillor Wade: "That it be recommended that Council approve the implementation plan and biweekly curbside collection of co-mingled kitchen scraps/garden waste recycling and household garbage with an assistance program as recommended by the Director of Engineering dated December 20, 2012."**

Mayor Leonard stated:

- He is proud of staff's work on this important project.

Councillor Derman stated:

- He supports this motion; there is an opportunity for residents to opt out of the compost pick up if desired.
- This program encourages residents to reduce garbage.

Councillor Murdock stated:

- He is excited about this program; he wants to commend staff in presenting this thoughtful and creative solution.
- This program allows residents to best use the waste collection system to meet household needs and allows the municipality to achieve its goal of sending less garbage to the landfill.
- He supports the philosophy of "one for all"; he credits staff with coming up with a solution that meets the needs of the majority of residents and provides an additional service at a comparable cost.

Councillor Sanders stated:

- She is pleased to see this program moving forward; bins are retrofitted with RFID capability for future weight-based billing.
- She would like to see more information on the assistance program; the assistance program needs to be available and flexible.
- Positive benefits of this program include reduction of greenhouse gases, reduction of worksafe injury and efficiencies in the collection of refuse.
- She supports the base-fee structure which includes leaf, compost, and garbage collection.

Councillor Gerrard stated:

- He supports the program; the pilot project went well and residents were happy with the program.
- The timing is good; other municipalities have already put this program in place.
- Staff has put a tremendous amount of work into this report; there will be a considerable expense to buy the additional trucks.
- Education and information will alleviate fears of the new program.

Councillor Wergeland stated:

- He supports the program and congratulates staff on their good work.
- He supports a variable fee structure; Community Associations have the opportunity to get involved with residents by being part of the communication process.

Councillor Brice stated:

- This plan is flexible; there may be some resistance from residents to moving refuse curbside.
- The plan has been tailored and personalized to meet Saanich residents' needs.

Councillor Brownoff stated:

- This program is long overdue; 30% of the waste stream is compostable.
- Compost could be used by local farmers; this is a program that has been developed the Saanich way.
- It is important to have a good education program as the program is being rolled out; reducing greenhouse gases should be a consideration when purchasing the fleet.
- This program is a win-win for Saanich.

**The Motion was then Put and CARRIED**

Adjournment

On a motion from Mayor Leonard, the meeting adjourned at 9:13 pm.

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CHAIR

I hereby certify these Minutes are accurate

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DEPUTY MUNICIPAL CLERK