

2024 BUDGET

Planning Department



Our role

Net budget \$4,014,000

The responsibility of the Planning Department is to ensure that municipal goals are reflected in planning policy documents and ultimately in new development that occurs within the municipality. The Department has an important role in providing Council with professional and technical advice on current and future land uses, urban design and a wide range of issues including housing, heritage, agriculture and food security, transportation, and social policy.

Services we provide

PLANNING ADMINISTRATION

Net cost \$934,100

Planning Administration provides all administrative and graphical support to the Planning department. Key functions of Planning Administration include facilitating all general, application and department project inquiries; providing front line customer service; intake and file management support of development and land-use change applications; and supporting department initiatives with graphical, technical and communications presentations for community engagement and long-range planning Action Plans.

HOUSING

Net cost \$431,100

The Housing Division undertakes housing policy and planning work to support Current and Community Planning initiatives and Council decision-making. Central to the work of Housing is the implementation of the ten-year Housing Strategy (2021) and monitoring progress of its 73 actions. The Housing Division maintains data related to housing policy and is responsible for maintaining the District's Housing Needs Report. The Housing Division acts as a depository of housing statistics, contacts, and trends, and serves as a resource to staff, residents, and Council.

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COMMUNITY PLANNING

Net cost \$1,176,400

Works with Council, residents, and a range of stakeholders on plans and policies that guide growth and change in the community. The Division's work includes comprehensive plans such as Centre, Corridor and Village plans, the recently completed Uptown-Douglas Plan, and more focused projects such as the Community Amenity Contribution policy and agriculture and food security initiatives. Implementation of the Housing Strategy is a central component of the Division's work and is integrated with long-term land use and transportation planning initiatives. The Division also works with the regional community on cross border issues such as mobility, land use, economic matters, health issues and housing. The Division provides professional advice to Council, the public, staff, and a broad range of stakeholders on community planning matters and regulatory documents.

CURRENT PLANNING

Revenues \$214,200

Expenses \$1,866,600

Net cost \$1,472,400

Oversees a broad range of development related applications such as Rezoning, Development Permits, Variances, Subdivision, building stratification, Agricultural Land Reserve, Liquor and Antennas. Current Planning is actively engaged in policy development and implementation initiatives with external organizations and other divisions and departments including Community Planning Sustainability and Strategic Initiatives, Engineering, and Parks, Recreation and Community Services. The Division provides professional advice to Council, the public, staff, property owners, the development community, and other stakeholders on a range of land use and development matters and regulatory documents.