

AGENDA

GOVERNANCE REVIEW CITIZENS ADVISORY COMMITTEE

Saanich Police and Fire Building, Kirby Room

Thursday, April 14, 2016 at 7:00 pm

- 1. REVIEW OF AGENDA**
- 2. ADOPTION OF MINUTES** – March 30, 2016
- 3. REVIEW OF GOVERNANCE REVIEW “ISSUES, GAPS AND PRIORITIES”**
(Refer to attachment)
- 4. INITIAL DISCUSSION OF RFP FOR A CONSULTANT(S)**
 - 4.1. Preparation of education materials;
 - 4.2. Ongoing “secretariat” role”;
 - 4.2.1. managing the logistical, graphics, and administration of the public and stakeholder engagement process;
 - 4.2.2. summarizing outcomes from the public and stakeholder engagement process;
 - 4.2.3. assisting the GRCAC with background research; and
 - 4.2.4. drafting the GRCAC report.
- 5. ELECTION OF COMMITTEE CHAIR AND VICE CHAIR**

***Adjournment ***

Next Scheduled Meeting: April 27, 2016

Note: Please advise if you are unable to attend by contacting Penny Masse at 250-475-1775, x3503, or by email at penny.masse@saanich.ca