

**MINUTES OF THE  
FINANCE STANDING COMMITTEE MEETING  
COMMITTEE ROOM 2  
SAANICH MUNICIPAL HALL, 760 VERNON AVENUE  
MONDAY, JUNE 11, 2018 AT 9:00 AM**

Present: Chair: Councillor Vicki Sanders  
Members: Councillors Brice, Wergeland and Harper, and Mayor Atwell, Ex-Officio  
Staff Members: Paul Thorkelsson, Chief Administrative Officer; Valla Tinney, Director of Finance; Jennifer Downie, Administrative Assistant.  
Guests: Councillor Haynes, Councillor Plant (9:30 am)

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**MINUTES FOR ADOPTION – February 5, 2018**

**MOVED by Councillor Brice and seconded by Councillor Wergeland: “That the minutes of the Finance Standing Committee of February 5, 2018 be approved.”**

**CARRIED**

**ELIMINATION OF ELECTED OFFICIAL NON-ACCOUNTABLE ALLOWANCE**

In response to the motion from the Special Committee of the Whole meeting of March 13, 2018:

MOVED by Councillor Plant and Seconded by Councillor Brownoff: “That the item be referred to staff requesting preparation of a report for the Finance Committee on the impacts and process change requirements related to the 1/3 remuneration exemption for expenses being eliminated in 2019.”

The Director of Finance presented the “Elimination of Elected Official Non-Accountable Allowance” report dated June 5, 2018 and responded to questions from the Committee.

**MOVED by Mayor Atwell and seconded by Councillor Harper: “That the Finance Standing Committee recommend to Council that an Advisory Committee be formed to review Council Remuneration and report back to Council prior to the Municipal Election.”**

**This motion was defeated  
with Councillors Brice, Wergeland and Sanders OPPOSED**

**MOVED by Mayor Atwell and seconded by Councillor Harper: “That the Finance Standing Committee recommend Option #4 to Council as noted in the ‘Elimination of Elected Official Non-Accountable Allowance’ report dated June 5, 2018 of the Director of Finance for consideration.”**

**This motion was defeated  
with Councillors Brice, Wergeland and Sanders OPPOSED**

**MOVED by Councillor Brice and seconded by Mayor Atwell: “That the Finance Standing Committee forward to Council the ‘Elimination of Elected Official Non-Accountable Allowance’ report dated June 5, 2018 of the Director of Finance for consideration.”**

**CARRIED  
with Councillor Wergeland OPPOSED**

## **THE DISTRICT OF SAANICH Q4 2017 SUMMARY OF CONTRACTS**

**MOVED by Mayor Atwell and seconded by Councillor Brice: “That the Finance Standing Committee receive the ‘The District of Saanich – Q4 2017 Summary of Contracts’ report for information.”**

**CARRIED**

## **THE DISTRICT OF SAANICH – Q1 2018 SUMMARY OF CONTRACTS**

**MOVED by Mayor Atwell and seconded by Councillor Harper: “That the Finance Standing Committee receive the ‘The District of Saanich – Q1 2018 Summary of Contracts’ report for information.”**

**CARRIED**

## **CONTROL OBSERVATIONS**

In response to the motion from the Special Council meeting of May 14, 2018:

**Motion, as Amended: “That Council receive the 2017 Audit Findings Report for information and refer the report to the Finance Standing Committee to consider the recommendations found therein.”**

The Director of Finance presented the “Control Observations” from the District of Saanich Audit Findings Report for the year ended December 31, 2017.

**MOVED by Councillor Brice and seconded by Mayor Atwell: “That the Finance Standing Committee refer this item back to staff for a report on potential methods of reporting out; identifying any implications and providing financial information on both topics noted in the Control Observations.”**

**CARRIED**

## **BUDGET GUIDELINES**

In response to Councillor Harper, the Chief Administrative Officer noted that budget guidelines are not noted in the Terms of Reference for this Committee. Budget Guidelines are a responsibility of Council.

## **ADJOURNMENT**

On the motion from Council Sanders the meeting adjourned at 10:05 am.

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Chair

I hereby certify these Minutes are accurate.

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Committee Secretary