

**MINUTES OF THE
FINANCE STANDING COMMITTEE MEETING
COMMITTEE ROOM 2
SAANICH MUNICIPAL HALL, 760 VERNON AVENUE
MONDAY, AUGUST 21 at 9:00 am**

Present: Chair: Councillor Vicki Sanders
Members: Councillors Brice and Wergeland, and Mayor Atwell (9:05), Ex-Officio.
Staff Members: Paul Thorkelsson, Chief Administrative Officer, Valla Tinney, Director of Finance; Jennifer Downie, Administrative Assistant

MINUTES FOR ADOPTION – FEBRUARY 27, 2017

MOVED by Councillor Brice and seconded by Councillor Wergeland: “That the minutes of the Finance Standing Committee meeting of February 27, 2017 be approved.”

Carried

In response to Councillor Brice, the CAO advised there is nothing to report at this time on the issue of recreation fees.

In response to Councillor Sanders, the CAO advised that the Director of Engineering will be responsible for reviewing revenue generating options for the waste drop off at Public Works; this item was part of the budget discussions.

PERMISSIVE TAX EXEMPTION REVIEW

The Director of Finance reviewed and answered questions from members on the Permissive Tax Exemption Review report dated August 9, 2017.

The information provided included a summary of annual permissive tax exemptions and information to assist the Committee to review and make recommendations to Council on Permissive Tax Exemption Policy.

Permissive tax exemptions data for the past five years was provided and reviewed.

In response to Councillor Brice, the Director of Finance advised that exemptions for schools have dropped dramatically over the years. The Director of Finance noted that one of the things that can happen within the permissive tax exemption realm is that there could be swings between statutory and permissive. This does not mean that there was no exemption as it could be statutorily exempted through other legislation, in which case it would not be noted in this report.

MOVED by Councillor Brice and seconded by Councillor Wergeland: “That the Finance Standing Committee recommend that Council confirm current policy and objectives for inclusion in the 2018 Financial Plan Bylaw as outlined in the ‘Permissive Tax Exemption Review’ report dated August 9, 2017 of the Director of Finance.”

Carried

PERMISSIVE TAX EXEMPTION REQUESTS

The Director of Finance reviewed and answered questions from members on the Permissive Tax Exemption Requests report dated August 9, 2017.

The following exemption was presented for consideration:

1. Hallmark Heritage Society – (Craigflower Schoolhouse)

MOVED by Councillor Brice and seconded by Councillor Wergeland: “That the Finance Standing Committee recommend that Council consider a permissive tax exemption for the property leased by Crown Provincial to the Hallmark Heritage Society at 2755 Admirals Road for 2018 and 2019 outlined in the ‘Permissive Tax Exemption Requests’ report dated August 9, 2017 of the Director of Finance.”

Carried

FINANCE COMMITTEE INFORMATION REPORTS

The Director of Finance reviewed and answered questions from the Committee on the Finance Committee Information Reports dated August 16, 2017 which

The following reports were provided for information:

1. Affordable Housing Fund – Life to date activity as of June 30, 2107
2. Municipal Claims – Year to Date Summary as of June 30, 2017
3. Saanich Owned Land – 2017 Assessment Roll
4. Quarterly summary of contracts less than \$200,000 – 2017 Q1 and Q2

In response to Mayor Atwell, the Director of Finance provided information on the various disposal methods currently used by the District; examples include donations, recycling, trade ins, and Provincial Asset Management BC program.

MOVED by Councillor Brice and seconded by Mayor Atwell: “That the Finance Standing Committee receive the Finance Committee Information Reports dated August 16, 2017 for information.”

Carried

AJOURNMENT

On the motion from Mayor Atwell the meeting adjourned at 9:28 am.

Chair

I hereby certify these Minutes are accurate.

Committee Secretary