

A G E N D A
BICYCLE AND PEDESTRIAN MOBILITY ADVISORY COMMITTEE
Saanich Municipal Hall, Committee Room No. 2
Thursday, May 17, 2018 from 4:00 pm – 6:00 pm

1. **ADOPTION OF MINUTES**
 - April 19, 2018 (attachment)
2. **CHAIR'S COMMENTS**
3. **ACTIVE TRANSPORTATION PLAN UPDATE**
 - Presentation from Engineering
4. **BUSINESS ARISING FROM THE MINUTES**
 - Priorities for action / topics for future consideration (minute excerpt from May 18, 2017 BiPed meeting attached)

* Adjournment *

Please email Tania.Douglas@saanich.ca or call at 475-1775 ext. 3505 if you are not able to attend.

**GO GREEN! MEMBERS ARE ENCOURAGED TO
BRING THEIR OWN MUG TO THE MEETING**

MINUTES
BICYCLE AND PEDESTRIAN MOBILITY ADVISORY COMMITTEE
Held at Saanich Municipal Hall, Committee Room No. 2
Thursday April 19, 2018 at 4:00 p.m.

Present: Councillor Karen Harper (Chair), Brian Collier, Judy Gaylord, James Grayson, Rebecca Mersereau, Anne Topp (4:45pm), and Darrell Wick

Staff: Silvia Exposito, Community Planner; Tania Douglas, Senior Committee Clerk

Regrets: Alex Nagelbach, Barb Sharpe

Minutes

MOVED by J. Grayson and Seconded by B. Collier: "That the Minutes of the Bicycle and Pedestrian Mobility Advisory Committee meeting held February 15, 2018, be adopted as circulated."

CARRIED

CHAIR'S REMARKS

The Chair stated that Council approved the bicycle share program in the municipality and that the Streets and Traffic Bylaw has been amended accordingly. A discussion occurred regarding the U-Bicycle program; Saanich and Victoria are on the app, however you can ride the bikes anywhere. Riders are asked to leave the bikes in locations in Saanich and Victoria where people can easily find them.

CADBORO BAY AND CORDOVA BAY LOCAL AREA PLANS

The Chair noted that the Local Area Plans (LAP) are up for review and Council has given direction on timelines for the reviews. She advised that a proposed development on North Dairy (near the old Sears building) has proposed minimum parking of one spot per unit, which is less than the Zoning requirements. There is substantial bicycle support in this building which will have approximately 150 bicycle spots (50% more than Saanich requires), as well as repair facilities. This item will be considered at a future Public Hearing.

Silvia Exposito, Planner, was present to provide information on the LAP update process and the following was noted:

- Committee is invited to participate in the process; information cards were circulated to committee, and members were encouraged to spread the word as public participation is desired.
- The Local Government Act is the overarching legislation, followed by Regional Growth Strategies, Official Community Plans, Local Area Plans and Development Permit Area Guidelines, followed by Zoning Bylaws.
- LAPs will provide detailed guidance to Council, staff, property owners, developers, and the public to address growth and change within a neighbourhood.
- LAPs aid in decision making, provide a reasonable level of certainty about future uses, development and quality of life and set the context for considering development proposals.
- New areas of focus for the LAPs include:

ITEM 7

- Climate change
- Range of mobility options
- Housing affordability and choice
- Centres and Villages
- Numerous opportunities for public engagement including (but not limited to):
 - Open houses and workshops
 - Pop-up events
 - Walking tours
 - Surveys
 - Focus groups
- Saanich has developed a speaker series; the first event, Building Neighbourhoods for the Future, featuring Gordon Price was held on March 21, 2018.
 - Second event, Our Community in a Changing Climate, to be held on Monday, May 7th.
- All Saanich LAPs are to be updated within the next seven years. The Cordova and Cadboro Bay plans are the first to be updated and are to be completed by April 2019.

Comments and responses to questions from committee members were noted:

- The Official Community Plan will be amended after Local Area Plans are adopted.
- Design charrettes will be held for both communities: Cordova Bay will be held April 18 and May 2, and Cadboro Bay will be held May 12 and a date to be determined.
- Next steps are a baseline conditions report which will identify priorities/issues in the area.

*** A. Topp arrived at 4:45 pm ***

- In order to have the tools in place to address future needs we look 20-30 years to the future, but this will be a living/fluid document.
- Committee would like to have input on cycling routes and asked that this always be brought forward when opportunity arises.
- Local Area Plans do integrate with the Active Transportation Plan.
- This could be considered a development Plan. It is really important to figure out where growth will be most appropriate.
- These two areas are the most elaborate and complex and will help provide framework for other LAPs.
- People are not aware of other drivers such as best practices. It will be easier to manage the expectations of the public when they know about all considerations. Public comment will not be the only driver of the documents.

Ms. Exposito was thanked for her presentation.

CONSTRUCTION ZONE WAYFINDING FOR CYCLISTS

A discussion occurred regarding construction that is happening along Lochside trail in Cordova Bay, which includes a road closure. There are no clear detour routes marked and this seems to be the case for many construction sites.

- Examples of good detour signs from cities like Oregon, Switzerland, Australia and North Vancouver were given.
- Circulated to members was a BC Ministry of Transportation's Traffic Control Manual for Work on Roadways, "Information for Contractors, Bike Route Construction" reference guide.
- On closed car lanes with no shoulders, cyclists are forced to merge with traffic. Best practices could be to give cyclists a portion of the closed/inside car lane.
- Occasionally the Galloping Goose is confused with Lochside Trail.

- The suggestion of detour routes has been passed on to the CRD as they will be closing trestles in the near future.

Motion: **MOVED by D. Wick and Seconded by A. Topp, “That the Bicycle and Pedestrian Mobility Advisory Committee recommends that Council directs the Engineering department to develop a cycling detour signage reference guide that includes detour route maps and wayfinding signage. The guide is to be used whenever construction by the municipality, private contractors or traffic control contractors in Saanich impacts cycling routes or safe cycling.”**

CARRIED

ROUNDTABLE

- Priorities for action to be discussed at a future Biped meeting.
- CRD Parks will be using a plastic material on trestle surfaces. Councillor Brownoff had asked about detours and the reply was that there are several roads in the area. Signage will be needed to direct trail users. The plastic is about 2” thick and have a 5-10 year lifespan.
- When asking about the heritage factor of Swan Lake trestle, the Manager of Community Planning had said any alterations would need approval by Council via a Heritage Alteration Permit, and the importance of this structure is its location and its use as a regional transportation network.
- Councillor Harper will ask Councillor Brownoff about the discussions concerning the trestles, and also the minimum height for railings on the trestles.
- Saanich cycling festival will be held next weekend.

ADJOURNMENT

The meeting adjourned at 6:00 pm. Next meeting is scheduled for May 17, 2018.

Councillor Harper, Chair

I hereby certify these Minutes are accurate.

Committee Secretary

TOPICS FOR FUTURE COMMITTEE CONSIDERATION

Committee members discussed a list of possible items for discussion, and it was noted that many of the suggested issues will be addressed by the Active Transportation Plan (#movingsaanichfwd). The Director of Engineering also responded to questions from committee members. The following was noted:

- Committee could review the Official Community Plan/Policies/Neighbourhood Plans etc. and provide input, however comments would not be acted upon until such time that policy/plan reviews are done.
- Pre-zoning could be considered; currently projects are zoned one at a time.
- Density and lack of planning are a concern; it would be good to remedy the perceived disconnect.
- Saanich does not educate the public on land use, what densification means, and how it can benefit communities.
- The Pedestrian Priorities Implementation Plan (PPIP) was developed by Urban Systems and prioritizes new sidewalks. Staff have looked at this Plan and would like to refine some areas. The Active Transportation Plan will address some pedestrian issues. Current funding for sidewalks does not cover needs.
- Some municipalities have a local improvement process available where if you have a road with no lights, sidewalks, gutters, curbs etc., residents on that street can pay 60% of the costs and the municipality will pay 40%. Much of Vancouver was done this way.
- Most new funding is spent on active transportation (cycling/walking) infrastructure.
- The Shelbourne Street project impacts other major projects and some 'complete streets' projects have been deferred (eg. Glanford and Sinclair project). If grants are received then projects can be moved up. The Active Transportation Plan sets priorities.
- Work on Gorge Road to repave/stripe and improve ramps has been postponed to 2018 because of drainage work.
- BC Transit has its own plan called 'Transit Futures'. Saanich's plan is focused on active transportation plus connections to transit.
- Issues such as soil creep and grass and vegetation problems on sidewalks are not a primary focus of the Active Transportation Plan. There is \$15,000 in the budget to address vegetation and much of this has been spent on the Shelbourne/North Dairy area. Residents are encouraged to adopt boulevards to help address problem areas.
- It was suggested that the average person does not know who to contact for many issues and that a guide to municipal services brochure would be very helpful. The top questions/answers could be put into a booklet and inserted with utility bills or tax notices.
- Regarding bringing awareness to congestion relief, climate change, quality of life etc. with walking and cycling, it may be good to market ideas during events such as the cycling festival.
- Motorists driving in bicycle lanes is a problem and driver education is needed.