

**MINUTES**  
**ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**  
Held at Saanich Municipal Hall, Committee Room No. 2  
**Thursday, March 24, 2016 at 9:30 a.m.**

Present: Councillor Sanders (Chair), Lyris Agarat, Ken Johnson, Roger Love, Katherine Whitworth, Michele Sealey

Staff: Kelli-Ann Armstrong, Senior Manager, Recreation Services; Caroline Duncan, Archivist; Brenda Weatherston, Community Arts Specialist; Mark Boysen, Sustainability Coordinator (10:45 a.m.); Tania Douglas, Senior Committee Clerk

Absent: Bill Williamson, John Crawford, Anne Lansdell

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### Minutes

**MOVED by R. Love and Seconded by K. Johnson: "That the Minutes of the Arts, Culture and Heritage Advisory Committee meeting held February 25, 2016 be adopted as circulated."**

**CARRIED**

New members were welcomed to the committee and introductions were made.

### ARCHIVES

The Archivist:

- Provided information about the Saanich Remembers World War I project and encouraged new members to volunteer in researching a name if interested. She attended the Western Front Association Pacific Coastal Branch conference at the Bay Street Armoury where she gave an update on this project.
- Reported on the cemetery visits in Europe by Gavin Cooper and others; they visited 18 graves of Saanich soldiers, and provided commemorative services at the gravesites as well. There are approximately 50 gravesites of Saanich soldiers in Europe and the goal is to try to visit and commemorate each grave.
- Provided information about the Imperial War Museum's Centenary partnership program. The Saanich Remembers WWI project is part of this program and was featured in March in an interview for the program website.
- Spoke about a donation from the Dunne family who previously owned the land where Glanford Park is located. She provided a history, circulated photos and suggested that maybe an interpretive sign with the photos could be placed on site. Before this land was a park, it was used for agricultural purposes.
- Reported that St. Margaret's School visited the Archives department and that the Archive's school program continues successfully in this regard.
- Noted the Heritage Bus Tour is on track and an update was provided in this regard. The theme is "Farmhouses of Saanich."

A discussion occurred regarding the World War I project. November 2018 will mark the centenary of the end of WWI and it would be appropriate to commemorate this event. Projects might include restoration or further planting of the Shelbourne Avenue Memorial trees. There are a few families still in Saanich whose relatives served and who might be willing to provide feedback on an appropriate project. Committee members to think about ways to commemorate the ending of World War I.

## HERITAGE

### Bicycle Festival

The Senior Manager of Recreation Services provided information about the annual Cycling Festival and described the changes that are new to the festival this year. The Archivist stated that she has a couple copies of the Saanich Heritage book that could be given as door prizes. Committee discussed the final details about display boards, brochures, banners, projects for children at the tent etc.

Members will take shifts from 11:00 a.m. – 1:00 p.m., and from 1:00 p.m. – 3:00 p.m.

**Motion: MOVED by K. Johnson and Seconded by M. Sealey, “That the Arts, Culture and Heritage Advisory Committee agrees to allocate up to \$300.00 for their display booth at the April 17, 2016 Saanich Cycling Festival.”**

**CARRIED**

### Foundation Report

K. Johnson reported that they are busy with the usual business of providing grants. The City of Victoria would like to add 47 homes to their Heritage Registry. The spring 2016 issue of BC History Magazine had an article about heritage community halls, but none in Saanich were mentioned.

## ARTS

### ACH Awards update

The Senior Manager of Recreation Services reported that the recommendation to hold an Arts Award event will be on an upcoming Council agenda. If approved, then nominations will occur in June and selection to occur in September. A date to hold the awards still to be determined. It will be a small ceremony and reception, similar to the Environmental Awards event.

### Community Arts Council of Greater Victoria (CACGV)

The Chair reported that she has spoken with the CACGV office manager and was told that it is difficult for them to find someone to attend committee meetings. Any updates they have will be provided via email until further notice.

\*\*\* M. Sealey left the meeting at 10:25 a.m.\*\*\*

## COMMITTEE GOALS

Committee members discussed items for future discussion, and the staff responded to questions/comments in this regard. The following points were noted:

- There should be a tracking document of items that have gone through Council to ensure they are complete. Items should be prioritized.
- The Community Arts Policy is a mix of policy and procedures. This committee is not an operations committee but suggestions to improve the policy can be made for consideration.

- There is not much public art in Saanich – there is policy but very little art to show for. A suggestion was made that art could be placed at the new Wilkinson Road bridge. It was noted that art is created every day at the Cedar Hill Arts Centre.
- The only current mechanism to get public art is through the capital projects budget. Community Associations apply for smaller scale art project funding.
- A piece of art where the Lochside Trail enters Saanich would be welcome.

\*\*\* B. Weatherston left the meeting at 10:50 a.m. \*\*\*

## **MUNICIPAL HALL LIGHTING UPGRADES**

The Sustainability Coordinator provided information on the goal to upgrade Saanich facilities with LED lighting for increased energy savings, while keeping the building heritage in mind, as they do not want to change the look of municipal hall. He provided information about the current lighting, noting that each light has its own I.P. address and can be set accordingly to the lighting needs of the area. The proposed lighting will be able to adjust to the natural light from outside. The present covers filter about 30% of the light, which is a significant loss from a cost perspective.

It was noted that the heritage casings will look the same, but there may be a challenge with finding lights that fit into the casings as they do not make the same fixtures anymore. They would like to implement the changes this summer.

Committee members expressed that they would like to maintain the current configuration from a heritage standpoint, and staff noted that they will have to investigate how this can be done.

Members took a tour of the Hall with the Sustainability Coordinator to look at the lighting.

## **ADJOURNMENT**

The meeting adjourned at 11:10 a.m.

## **NEXT MEETING**

Next meeting is Thursday, April 28, 2016

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Councillor Sanders, Chair

I hereby certify these Minutes are accurate.

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Committee Secretary