

COUNCIL POLICY

SUBJECT: COUNCIL AGENDA ITEMS - MISCELLANEOUS SUBJECTS	DATE: March 1990 Revised:
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From time to time the Municipality receives letters from various organizations, MPs, MLAs, etc. with respect to a wide range of issues on which the originator has taken some particular position and has forwarded this information to Council for their consideration, requesting endorsement or some other action.

Effective immediately this type of correspondence will be circulated to Council members for their information only rather than being placed on a Council agenda. If any Council member advises the Clerk within ten days of the circulation that he or she wishes it to be placed on an agenda, it will be considered an item for Council information only.

The originator of the letter will be advised that Council has been circulated with the correspondence but that no member of Council has asked to deal with the matter at a meeting.